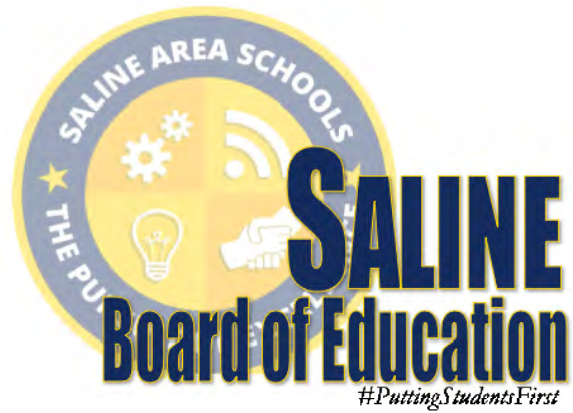


Board of Education Meeting

Liberty School Board Room

April 9, 2024, at 6:30 PM



AGENDA

Mission

We, the Saline Area Schools, will equip all students with the knowledge, technological proficiency, and personal skills necessary to succeed in an increasingly complex society. We expect that our students, staff, and the Saline Community will share in these responsibilities.

OPENING

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **SUPERINTENDENT'S RECOGNITION**

- *HS/MS Choirs*
- *SHS Boys Hockey*

4. **SPECIAL PRESENTATION**

Gift from the Hot Rods Motorcycle Awareness & Prevention Foundation

5. **PUBLIC COMMENT**

A member of the public may address the Board briefly, for up to three minutes, or request to be scheduled on the agenda of a future meeting. Please note that students will be given priority to speak on any topic. The first public participation portion of the meeting will be limited to one-half hour (30 minutes) normally and limited to agenda items. A second public participation portion will be offered at the end of the agenda to allow for any other comment.

Individuals addressing the Board should take into consideration the rules of common courtesy. The public participation portion of the meeting cannot be used to make personal attacks against a Board Member, District Employee, or Student.

STUDENTS

OTHER PUBLIC STAKEHOLDERS

6. RESPONSE TO PREVIOUS PUBLIC COMMENT

AGENDA

7. REVISIONS/APPROVAL OF AGENDA

(Items may be added or deleted from the meeting agenda, and/or the order of items may be changed, at the request of an individual Board member or the Superintendent. The agendas must be approved before proceeding further.)

RECOMMENDED MOTION . . . move to approve the agenda as printed/revised.

8. STUDENT SHOWCASE

Pleasant Ridge Student Council

Presenters: Adair Beeman, Brielle Brabbs, Reese Brennan, Cate Daiek, Addison Kendrick, Peter LeCompte, Madison Miller, Garnet Music, Juniper Pando, Madison Richardson, Jude Scadding, Norah Timmerman, Hayden Yentz Advisors: Trina Bell and Stacy Garin

9. ACTION ITEMS

A. **RECOMMENDED MOTION** ... to approve the minutes from the March 12, 2024 closed session for the purpose of Superintendent Evaluation Section 8(a).

B. **RECOMMENDED MOTION** ... to follow the recommendation of the CARES Advisory Council to approve the allocation of funds as follows in the total amount of \$54,418.40 as submitted by Brian Puffer, Director of Community Education.

Braille Literacy Project, Liberty Club - **\$800**

Equipment Replacement, Saline Area Senior Center - **\$7358.00**

The Lü, Woodland Meadows Elementary - **\$20,000**

Meals on Wheels, Evangelical Home Foundation - **\$20,000**

Pool Sound System, SHS Girls Water Polo - **\$6260.40**

C. **RECOMMENDED MOTION** ... to approve the recommendation, per Board Policy 2510, to purchase Big Ideas textbooks and associated ebook digital licenses, through Cengage Learning for HS Geometry Fundamentals, HS Algebra 2 Fundamentals, HS Precalculus, 8th Grade Math, 7th Grade Math and 6th Grade Math, as submitted by Kara Davis, Executive Director of Teaching and Learning.

- D. **RECOMMENDED MOTION ...** to approve the purchase from InaCompTSG of speakers and signage to complete coverage of the InformaCast notification system at Saline Middle School and Saline High School in the amount of \$159,575.00 as submitted by Jay Grossman, Director of Technology.
- E. **RECOMMENDED MOTION ...** to approve the purchase of a new HP DL325 server appliance from InacompTSG in the amount of \$201,456.00 in order to maintain current security and vulnerability updates as submitted by Jay Grossman, Director of Technology.

10. SCHEDULED REPORTS

- A. **Teaching & Learning Update**
Presenters: Teaching & Learning Team

11. DISCUSSION ITEMS

- A. **Policy Updates - 1st Readings**
Facilitator: Jenny Miller, Chair
Policy 5113: School of Choice Program
Policy 8300: Continuity of Organizational Operations Plan
Policy 0141.1: Student-Body Representative
Policy 6152: Student Fees, Fines and Supplies
- B. **Finance Committee Updates**
Brad Gerbe, Chair

12. ADMINISTRATION / BOARD UPDATES

13. CONSENT AGENDA

The Consent Agenda is listed in this agenda and will not be read aloud. The motion noted will allow for the authorization of all listed items, without discussion, unless a member of the Board requests that any one or all be considered individually.

RECOMMENDED MOTION . . . move to authorize the Consent Agenda as printed / amended:

- A. **Approval** of the Board of Education Meeting Minutes of March 12, 2024
- B. **Approval** of the Board Finance Committee Meeting Minutes of March 12, 2024
- C. **Approval** of the Board Compensation Committee Meeting Minutes of January 29, 2024
- D. **Approval** of the Board Compensation Committee Meeting Minutes of March 5, 2024
- E. **Approval of Payment** of the General Fund Accounts Payable of April 9, 2024, in the amount of \$3,839,572.15

- F. **Approval of Payment** of Bond Fund Series III Accounts Payable of April 9, 2024
in the amount of \$15,925.00
- F. **Approval of Payment** of 2023 Bond Fund Series I Accounts Payable of April 9, 2024
in the amount of \$116,515.54
- G. **Receive and File** Finance and Human Resources Reports

CLOSING

14. **ITEMS SCHEDULED ON NEXT AGENDA**

15. **PUBLIC COMMENT**

A member of the public may address the Board briefly, for up to three minutes, or request to be scheduled on the agenda of a future meeting.

STUDENTS

OTHER PUBLIC STAKEHOLDERS

16. **NEXT MEETING**

The next Board of Education Meeting will be held on April 23, 2024, at 6:30 PM.

17. **ADJOURNMENT**

RECOMMENDED MOTION ... to adjourn the Regular Board of Education Meeting of April 9, 2024, at _____ PM.

Memorandum



To: Saline Area Schools Board of Education

From: Brian Puffer
Director, Saline Community Education

Date: April 9, 2024

RE: Recommendations for CARES Discretionary Funds – Round II 2023/24

Following is a list of grant proposals submitted and reviewed by the CARES Advisory Council for Round II of the discretionary grant cycle:

Project Name	Organization	Requested
Adaptive Summer Cycling	PEAC	6,150.00
Braille Literacy Project	Liberty Club	800.00
Equipment Replacement	Saline Area Senior Center	7,358.00
The Lü	Woodland Meadows Elementary	20,000.00
Meals on Wheels	Evangelical Home Foundation	20,000.00
Pool Sound System	SHS Girls Water Polo	6,260.40
Total		\$60,568.40

The CARES Advisory Council requests Board of Education approval for allocation of funds as follows:

Project Name	Organization	Awarded
Braille Literacy Project	Liberty Club	800.00
Equipment Replacement	Saline Area Senior Center	7,358.00
The Lü	Woodland Meadows Elementary	20,000.00
Meals on Wheels	Evangelical Home Foundation	20,000.00
Pool Sound System	SHS Girls Water Polo	6,260.40
Total		\$54,418.40

If you have any questions, please feel free to contact me. Thank you very much.

BP:sld



COVER SHEET

Date: 01/26/2024

Name of Organization: PEAC

Address of Organization: 110 N River St Ypsilant, MI 48198

Mailing Address (if different):

Contact Person #1: Kaleesha Foster Position in Organization: Cycling Program Coordinator

Phone: 937-430-5229 Fax: Email: kaleesha.foster@bikeprogram.org

Contact Person #2: John Waterman Position in Organization: Executive Director

Phone: 734-658-8347 Fax: Email: jwaterman@bikeprogram.org

PROJECT INFORMATION Approved Amount
Project Name: Adaptive Summer Cycling Program
Purpose of Grant (one sentence): To empower individuals with disabilities through cycling to encourage community integration, independence, and healthy lifestyles.
Number of People Served: 160
Amount Requested \$ \$6,150.00 Total Project Cost \$ \$71,989.00
Project Period Start Date: June 17, 2024 End Date: August 9, 2024

Signature of Applicant: Kaleesha Foster Title: Summer Cycling Program Coordinator
Date: 01/26/2024



COVER SHEET

Date: 10/31/2023

Name of Organization: SHS Girls Water Polo

Address of Organization: 1300 Campus Parkway, Saline, MI 48176

Mailing Address (if different):

Contact Person #1: Alli Littlejohn Position in Organization: Head Coach

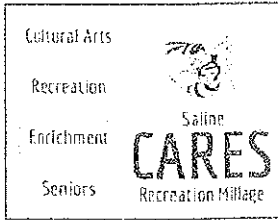
Phone: 734-972-2625 Fax: Email: salinewomenspolo@gmail.com

Contact Person #2: Nick Munsell Position in Organization: CE-Aquatics Program Sp.

Phone: 734-401-4368 Fax: Email: munselln@salineschools.org

PROJECT INFORMATION Approved Amount
Project Name: SHS Pool Sound System
Purpose of Grant (one sentence): The pool sound system is outdated/broken and unable to play music at events; we'd like to update the system to include Bluetooth and other modern features to enhance the quality of events hosted at the pool.
Number of People Served: 2000
Amount Requested \$ 6,260.40 Total Project Cost \$ 6,260.40
Project Period Start Date: ASAP End Date: March (ideal)

Signature of Applicant: Alli Littlejohn Title: Head Coach, Girls Water Polo
Date: 10/31/2023



CARES Grant Application
7265 North Ann Arbor St, Saline, MI 48176

COVER SHEET

Date: 12/05/2023

Name of Organization: Evangelical Homes of Michigan Foundation

Address of Organization: 400 West Russell St. Saline, MI 48176

Mailing Address (if different): _____

Contact Person #1: Haley Buckmaster Position in Organization: Foundation Director

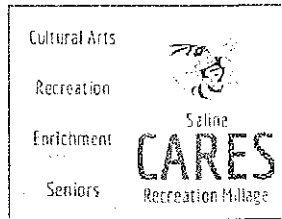
Phone: 734-429-1626 Fax: _____ Email: buckmasterh@ehmfoundation.org

Contact Person #2: Thomas Hosinski Position in Organization: President & CEO

Phone: _____ Fax: _____ Email: hosinskit@ehmss.org

PROJECT INFORMATION	Approved Amount
Project Name: <u>Saline Meals on Wheels</u>	
Purpose of Grant (one sentence): <u>Saline Meals on Wheels (MOW) was developed to address the nutritional needs of those who struggle with mobility or have difficulty preparing meals, while also decreasing self-reported social isolation and increasing reported ability to live independently in homebound older adults.</u>	
Number of People Served: <u>65</u>	
Amount Requested \$ <u>20,000.00</u>	Total Project Cost \$ <u>58,550.00</u>
Project Period Start Date: <u>1/1/2024</u>	End Date: <u>12/31/2024</u>

<u>Haley J Buckmaster</u>	<u>Foundation Director</u>
Signature of Applicant	Title
	<u>12/07/2023</u>
	Date



CARES Grant Application
7265 North Ann Arbor St, Saline, MI 48176

COVER SHEET

Date: 11/12/2023

Name of Organization: Woodland Meadows Elementary

Address of Organization: 350 Woodland Dr. E., Saline, MI 48176

Mailing Address (if different): _____

Contact Person #1: Laura Washington Position in Organization: Principal

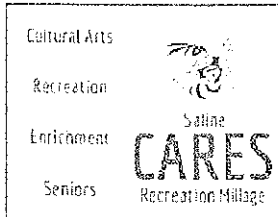
Phone: 734-401-4901 Fax: _____ Email: washingl@salineschools.org

Contact Person #2: Ben Culver Position in Organization: IT-AV Specialist

Phone: 734-401-4032 Fax: _____ Email: _____

PROJECT INFORMATION	Approved Amount
Project Name: <u>The Lü</u>	
Purpose of Grant (one sentence): <u>The Lü will create an interactive space for all students and community members in the gym space.</u>	
Number of People Served: <u>650</u>	
Amount Requested \$ <u>20,000.00</u>	Total Project Cost \$ <u>35,000.00</u>
Project Period Start Date: <u>April 2023</u>	End Date: <u>No End Date</u>

<u>Laura Washington</u>	<u>Principal</u>
Signature of Applicant	Title
	<u>11/12/2023</u>
	Date



COVER SHEET

Date: 01/26/2024

Name of Organization: Saline Area Senior Center

Address of Organization: 7190 N. Maple Road, Saline, MI 48176

Mailing Address (if different):

Contact Person #1: Nancy Cowan Position in Organization: Director

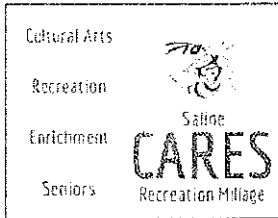
Phone: 734-429-9274 Fax: Email: cowann@salineschools.org

Contact Person #2: Andrea Lewis Position in Organization: Program Coordinator

Phone: 734-429-9274 Fax: Email: lewisa@salineschools.org

PROJECT INFORMATION Approved Amount
Project Name: SASC Equipment
Purpose of Grant (one sentence): To purchase some new equipment to replace old items at SASC, specifically a commercial refrigerator and 3 laptops.
True T-23-HC LH 27" One Section Solid Door Reach-In Refrigerator with Left-Hinged Door - \$3,611.00
Latitude 3540 Laptop
Number of People Served: 900
Amount Requested \$ 7,358.00 Total Project Cost \$ 7,358.00
Project Period Start Date: As soon as possible End Date: As soon as possible

Nancy Cowan Signature of Applicant
Director Title
01/26/2024 Date



CARES Grant Application
7265 North Ann Arbor St, Saline, MI 48176

COVER SHEET

Date: 01/26/2024

Name of Organization: Liberty Club

Address of Organization: 7265 N Ann Arbor St. Saline, MI 48197

Mailing Address (if different): _____

Contact Person #1: Shannon Macy Position in Organization: Director

Phone: 734-748-0102 Fax: _____ Email: Macys@salineschools.org

Contact Person #2: Cari Rathsack Position in Organization: Assistant Director

Phone: 734-674-8533 Fax: _____ Email: Rathsacc@salineschools.org

PROJECT INFORMATION

Approved Amount

Project Name:

Liberty Club Braille Literacy Project

Purpose of Grant (one sentence):

To purchase a braille machine and accessories in order to increase community inclusion and volunteerism for participants with visual impairments.

Number of People Served: 2

Amount Requested \$ 800.00 Total Project Cost \$ 1,100.00

Project Period Start Date: 3/1/2024 End Date: 6/30/2024

Shannon Macy
Signature of Applicant

Director
Title
01/26/2024
Date

Saline Area Schools

Teaching & Learning Team

MEMORANDUM



To: Board of Education
Superintendent Stephen Laatsch

From: Kara Davis
Teaching & Learning Team Lead

Date: April 9, 2024

Subject: Secondary Math Textbook Adoption

Recommendation: Per [Board Policy 2510](#) - Approval of the following textbooks and associated ebook digital licenses:

- **for High School Geometry Fundamentals:** *Concepts & Connections (2025)* - Geometry Student Edition Larson/Battaglia 1st Edition [K12, 2025]
- **for High School Algebra 2 Fundamentals:** *Concepts & Connections (2025)* - Algebra 2 Student Edition Larson/Battaglia 1st Edition [K12, 2025]
- **for High School Precalculus:** *Precalculus with Limits: A Graphing Approach, 8th*, Student Edition Larson/Battaglia 8th Edition [K12, 2020]
- **for 8th Grade Math:** *Big Ideas Math: Modeling Real Life Common Core (2022)* - Grade 8 Larson 1st Edition [K12, 2022]
- **for 7th Grade Math:** *Big Ideas Math: Modeling Real Life Common Core (2022)* - Grade 7 Accelerated Larson 1st Edition [K12, 2022]
- **for 6th Grade Math:** *Big Ideas Math: Modeling Real Life Common Core (2022)* - Grade 6 Larson 1st Edition [K12, 2022]

More information regarding the Big Ideas math products can be found [here](#).



Saline Area Schools - IT Department

TO: Steve Laatsch, Superintendent
Miranda Owsley, Assistant Superintendent of Finance
Board of Education

FROM: Jay Grossman, Director of Technology

DATE: April, 2024

RE: Technology Purchases

Please consider the following submission for approval. In continuing with our Safety and Security initiative for the District, I would like to recommend the approval for the purchase and installation of speakers and signage necessary to complete coverage of the InformaCast notification system at Saline Middle School as well as additionally needed outdoor speakers for Saline High School in the amount of \$159,575 to InaCompTSG. Our previous project last summer, funded by the Michigan State Police, allowed only for partial coverage at Saline Middle School.

This project will add speakers and signage to approximately two-thirds of the building which had not been included in the previous project.

Brief Scope of Work

- ***Purchase and installation of speakers and signage for InformaCast system at Saline Middle School***
 - *82 Ceiling speakers w/ mounting brackets*
 - *26 Large flush mounted ip speakers*
 - *8 IP Speakers with display*
 - *1 Large IP Display speaker*
 - *14 Double Sided IP speakers with display*
 - *30 Outdoor speakers*
 - *161 network drops*

InaComp has been awarded the InformaCast contract through the REMC bid process.

Please do not hesitate to contact me with any questions at grossmaj@salineschools.org.
Thank you for your consideration.



Saline Area Schools - IT Department

TO: Steve Laatsch, Superintendent
Miranda Owsley, Assistant Superintendent of Finance
Board of Education

FROM: Jay Grossman, Director of Technology

DATE: April, 2024

RE: Technology Purchases

Please consider the following submission for approval. In order to maintain current security and vulnerability updates, I am recommending the purchase of a new HP DL325 server appliance from Inacomp TSG in the amount of \$201,456. This server will include Microsoft Server 2022 as well as Cisco Unified Call Manager version 14 allowing us to migrate our current systems which have reached or passed their end-of-life support.

Brief Scope of Work

- ***Purchase and installation of HP DL325 Server***
 - *Migration of existing servers to Microsoft Server 2022*
 - *Migration of existing call manager*

InaComp has been awarded this contract through the REMC bid process.

Please do not hesitate to contact me with any questions at grossmaj@salineschools.org.
Thank you for your consideration.



POLICY MEMORANDUM

April 9, 2024

To: Board of Education

From: Jenny Miller, Chair, Policy Committee

Re: Policy Updates - Discussion Item (1st Reading)

These are not Neola Updates, but rather new policies or revisions requested by administration or a trustee. The Policy Committee is asking that these be added to the next agenda (April 9, 2024) for a first reading/discussion item.

Policy 5113: School of Choice Program (UPDATE/Revision: Requested by Steve)

Policy revision to comply with the law, confirmed by legal. Change is consistent with the practice of the district.

- Part C: change “is not available” to “may not be available”

Policy 8300: Continuity of Organizational Operations Plan (NEW to us, original was 2021) Completed New COOP (Continuity of Operations Plan)

- Require Policy to be added to our Board Policies.
- School Safety
- Partnership with Law Enforcement
- Designate District Liaison
- Required Reporting
- Threat Assessment

Policy 0141.1: Student-Body Representatives (UPDATE/Revision requested by VP Steben)

- Change language to include the option for 2 student representatives.
- As an aside, not part of the policy, the scholarship fund is only set up to award one scholarship. If there are two the scholarship will be divided equally.

Policy 6152: Student Fees, Fines and Supplies (New to us, original 2004 with revision in 2021. Requested by Asst Superintendent Owsley)

- The purpose is to be consistent with the district’s preferred method of payment, REVTRACK)



Book	Policy Manual
Section	5000 Students
Title	Copy of SCHOOLS OF CHOICE PROGRAM (Inter-District)
Code	po5113 (Discussion 4/9/24)
Status	
Adopted	May 22, 2018
Last Revised	October 24, 2023

5113 - **SCHOOLS OF CHOICE PROGRAM (Inter-District)**

The Board of Education has determined that it will allow nonresident students, residing within the Washtenaw ISD, but whose parent(s) does not reside in the District, and who qualify, to enroll in the District through a Schools of Choice program during the forthcoming school year.

The Board shall review this decision annually based on information provided by the Superintendent concerning the availability of space in each of the district's schools and programs. The board shall determine and publish whether or not it will accept applications for enrollment by new constituent district students, contiguous district students, or tuition students by the second Friday in August for the next school year.

Any constituent or contiguous district students who were enrolled during the previous school year or semester under a Schools of Choice program will be permitted to enroll for the next school year.

ENROLLMENT OF NONRESIDENT STUDENTS

Students who have been enrolled in the District through a Schools of Choice Program during the previous semester or school year may continue their enrollment through graduation provided they maintain continuous enrollment and are not expelled for disciplinary reasons.

- A. If the number of applications for admission from nonresident students exceeds the number of available enrollment opportunities, enrollment priority shall be given to a sibling of a nonresident student already admitted under this program.
- B. Nonresident students shall be selected for remaining vacancies using a random selection process.
- C. Enrollment ~~may not be available~~ ~~is not available~~ to any nonresident student who has been suspended within the preceding two (2) years or ever been expelled.
- D. The District's Policy 2260 - Equal Educational Opportunity shall apply to all applicants under this program. In addition, the District will not discriminate on the basis of an applicant's intellectual, academic, artistic, athletic, or other ability, talent, or accomplishment, or based on a mental or physical disability.
- E. The Superintendent shall be responsible for developing and promulgating administrative guidelines to implement this policy.
- F. The Superintendent, when considering School of Choice enrollment, will strive to enroll out-of-district students at approximately ten percent (10%) of the total student body.

RELEASE OF RESIDENT STUDENTS

The Superintendent shall ensure that the records of a resident student who transfers to another district are sent promptly to the other district.

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Legal

M.C.L. 388.1705

PA 300, 1996, as amended



Book Policy Manual
Section Review 2/14/24
Title COMPLETED NEW CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN
Code po8300 (Discussion 4/9/24)
Status

Revised Policy - Vol. 37, No. 2

8300 - CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN

The Continuity of Organizational Operations Plan (COOP) provides the District with the capability of conducting its essential operations under all threats and conditions with or without warning. Having a plan to recover from any type of disaster regardless of the severity and consequences of the emergency is critical to recovery of operations and ~~minimizing can minimize~~ the impact on the District's teaching and learning, personnel, facilities, technology, transportation, food service, and other functional resources.

Scope of the Continuity Plan

The primary objective of the COOP is to restore the District's critical operational functions and the learning environment as quickly as possible after a crisis or threat event ~~occurs~~has occurred. A COOP contains critical and sensitive information that is confidential and exempt from public disclosure.

Planning for the continuity of operations of a school system in the aftermath of a disaster is a complex task. The current ~~changing~~ threat environment and recent emergencies, including acts of nature, accidents, technological emergencies, ~~cyberattacks~~, and terrorist attacks and threats, have increased the need for viable continuity capabilities and plans that enable the District to resume and continue the essential functions in an all-hazards environment across a full spectrum of emergencies. Such conditions have increased the importance of having continuity plans in place that provide stability of essential functions across the various levels of public government and private enterprises.

The planning and development of continuity of an organizational operations plan, as well as the ongoing review, ~~testing~~, and revision of such a plan, is important for the overall District (**X**) and also for each school (**X**) and department in the District **[END OF OPTIONS]**.

The District-wide plan describes how the District will respond as a total organization to a given emergency and describes the centralized resources and how they will be organized to implement command and control necessary to function during the life cycle of the event. Individual school and departmental plans contain the details related to the continuity plan for those specific sites and functional areas to prepare for an event, communicate throughout the duration of an event, assess the impact of an event on essential functions in the unit, respond to the event, and detail what will be done to recover from the event.

Preparation for, response to, and recovery from a disaster affecting administrative, educational, and support functions of the District's operations requires the cooperative efforts of external organizations, in partnership with the functional areas supporting the business of the District. This includes local government agencies, law enforcement, emergency management, medical services, and vendors necessary to District operations. The COOP outlines and coordinates all efforts by the District in cooperation with other local and State agencies and businesses to restore the essential functions of the District ~~to the larger local community~~ post-disaster.

The Superintendent shall **develop and** recommend the COOP for Board of Education review and approval; however, the COOP shall be considered a confidential document not subject to release under State public records laws, and accordingly, no copies shall be provided for public review during the adoption process.

The Superintendent shall conduct an annual () a periodic **[END OF OPTION]** review of the COOP.

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Book Policy Manual
Section 0000 Bylaws
Title Copy of STUDENT-BODY REPRESENTATIVES
Code po0141.1 (Discussion 4/9/24)
Status

0141.1 - **STUDENT-BODY REPRESENTATIVES**

The Board shall have one **or two representatives** ~~(1) representative~~ from the high school student-body selected by the Superintendent **and Board President**.

- A. Each representative shall be allowed to participate in all Board discussions and attend committee meetings to which they may be assigned or invited. The student-body representative **(s)** shall not be allowed to vote or participate in closed sessions.
- B. The Superintendent shall arrange for a place on the agenda at which time the student-body representative **(s)** shall provide the Board with items of concern and/or interest to the student-body.
- C. The Superintendent shall approve any such items to be presented to the Board in its agenda.
- D. The student-body representative **(s)** shall be responsible for communicating Board questions or decisions pertaining to students to the student councils authorized by Policy 5820.

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Book Policy Manual
Section Vol. 36, No. 1 - September 2021
Title Vol. 36, No. 1 - September 2021 Revised STUDENT FEES, FINES, AND SUPPLIES
Code po6152 (Discussion 4/9/24)
Status

6152 - STUDENT FEES, FINES, AND SUPPLIES

Fees

The Board of Education may assess certain charges to students to cover the costs for extra-curricular and noncredit activities. Such charges might be made for expendable items such as magazines, workbook materials, paperback selections, and laboratory supplies and materials for clubs, independent study or special projects, and as well transportation costs and admission/participation fees for District-sponsored trips and activities.

No student, however, shall be deprived of participation in any mandatory school activity or required curriculum activity due to a lack of financial ability to pay and fees will not be charged for such activities. Extra-curricular activities for which fees will be charged may not be used in determining credit or grades in any course.

A fee shall not exceed the combined cost of the service(s) provided and/or materials used. An accurate accounting of all fees collected and all fees expended shall be provided to the Superintendent or ~~his/her~~ **their** designee for each fee based activity at the conclusion of the activity, along with remission of any fees not expended.

Fines

When school property, equipment, or supplies are damaged, lost, or taken by a student, whether in a regular course or extra-curricular offering, a fine will be assessed. The fine will be reasonable, seeking only to compensate the school for the expense or loss incurred.

The late return of borrowed books or materials from the school libraries will be subject to appropriate fines. Failure to pay the fines may result in loss of privileges.

Any fees or fines collected by members of the staff are to be turned in to the **Finance Office** _____ or deposited in **the bank** within ~~twenty-four (24)~~ **forty-eight (48)** hours after collection.

In the event the above course of action does not result in the fee being collected, the Board authorizes the **Superintendent** or **their designee** _____ to take the student and/or **their his/her** parents/guardians to Small Claims Court for collection.

Supplies

The District will provide all basic supplies needed by the student to complete the required course curriculum. The student and/or **their his/her** family may choose to purchase their own supplies if they desire to have a greater quantity or quality of supplies, or desire to help conserve the limited resources for use by others. The teacher or appropriate administrator may recommend useful supplies for these purposes.

x Payment

For convenience to families, the Board may enter into an agreement with one or more credit card/online payment processing vendors to facilitate online payment of fees, fines, and charges. Parents/guardians or students may elect but are not required to make payments online. Vendors will comply with all Board policies and procedures related to confidentiality and security of information transmitted electronically. Payees will be notified of any processing or other nominal fees that may be charged for use of an online payment system before the transaction is completed.

[END OF OPTION]

Students Experiencing Homelessness - McKinney-Vento Act

No fine or fee shall be charged to a student identified as a student experiencing homelessness unless it is determined that the student has the ability to pay the fee or fine and that its imposition does not create a barrier to the student's ability to enroll, or attend school, achieve academic success, or cause the student to be identified as experiencing homelessness. Any dispute regarding a fine or a fee that is imposed shall not delay the student's enrollment or serve as a barrier to enrollment by delaying the transfer of student records to another school or school district if applicable.

Immediate enrollment notwithstanding fines or fees shall be extended to extra-curricular and co-curricular activities as well as to academic programming.

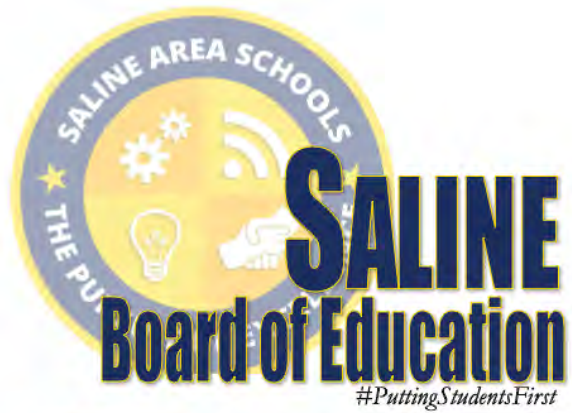
~~Students experiencing homelessness who are able to pay () fees or fines () fees or fines and refuse to do so [END OF OPTION] may be prohibited from participating in graduation ceremonies until paid. No such student shall be prevented from receiving his/her student records, including diploma if earned, and final transcripts.[]~~

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Board of Education Meeting

Liberty School Board Room

March 12, 2024, at 6:30 PM



MINUTES

Mission

We, the Saline Area Schools, will equip all students with the knowledge, technological proficiency, and personal skills necessary to succeed in an increasingly complex society. We expect that our students, staff, and the Saline Community will share in these responsibilities.

OPENING

1. CALL TO ORDER

The Board of Education Meeting of March 12, 2024 was called to order at 6:30 pm by President Michael McVey

Board Members Present: Tim Austin, Susan Estep, Brad Gerbe, Lauren Gold, Michael McVey, Jennifer Miller and Jennifer Steben

Central Administration Present: Superintendent Laatsch, Assistant Superintendent Owsley, Executive Directors Clary and Martin

2. PLEDGE OF ALLEGIANCE

3. SUPERINTENDENT'S RECOGNITION

- *SHS Ethics Team*

4. PUBLIC COMMENT

STUDENTS - None

OTHER PUBLIC STAKEHOLDERS - None

EXTENDED PUBLIC COMMENT

*Saline Middle School Points of Pride
Kimberly Jasper, Principal & Lindsay Guenther, Assistant Principal*

5. **RESPONSE TO PREVIOUS PUBLIC COMMENT**

AGENDA

6. **REVISIONS/APPROVAL OF AGENDA**

MOTION made by Treasurer Gerbe, support Vice President Steben **to approve the agenda as printed.**

Ayes - All Present - **MOTION CARRIED 7-0**

7. **STUDENT SHOWCASE**
Saline HS Science Olympiad

Presenters: Subani Dalela, Weiran(Alice) Jiang, and Ayush Reddy (Advisor: Monica Sieh)

Members of the Saline High School Science Olympiad team presented about this club. Currently there are a total of 34 students who participate, divided into 3 teams. During their season, they will participate in a total of 8 tournaments. The tournaments include 23 events in the categories of life, personal & social science, earth and space science, physical science & chemistry, technology and engineering, inquiry and nature of science. To date, the team has placed in every event they have participated in, including a 1st place at Allendale. They recently co-hosted the Hawk & Hornet at Troy Athens HS. It brings in funding as teams pay to participate. Hosting a tournament is very good PR for our school and team. Teams come from many states to participate, 44 teams in total. The 24/25 event will again be co-hosted but held at Saline. They look forward to utilizing the new STEAM center being built at the HS and hope that this will help in gaining new members.

8. **ACTION ITEMS**

A. **MOTION** made by Vice President Steben, support Treasurer Gerbe **to approve the minutes as revised from the February 27, 2024 closed session for the purpose of Collective Bargaining 8(c) of the Open Meetings Act.**

Ayes (6) - Tim Austin, Susan Estep, Brad Gerbe, Lauren Gold, Michael McVey, Jennifer Steben
Abstained (1) - Jenny Miller (Absent from 2/27/24 Closed Session Mtg)

MOTION CARRIED 6-0

B. **MOTION** made by Trustee Gold, support Treasurer Gerbe **to approve the 24/25 School of Choice Guidelines as recommended by Superintendent Laatsch.**

Ayes (6) - Susan Estep, Brad Gerbe Lauren Gold, Michael McVey, Jenny Miller, Jennifer Steben
Nays (1) - Tim Austin

MOTION CARRIED 6-1

- C. **MOTION ... to approve the purchase from Dows Equipment Sales & Service for (2) lifts and subsequent removal and reinstallation of existing lifts at the new Operations Center for a total cost of \$57,659.00 as recommended by Rex Clary, Executive Director of Operations.**

Ayes - All Present - **MOTION CARRIED 7-0**

9. **SCHEDULED REPORTS**

A. Community Education Department Update

Presenters: Community Ed Staff Members

Director of Community Education, Brian Puffer provided an overview of Saline Community Education. There are over 125 full and part time staff members with an average years of service being 17.4 years. Community Education offers beyond the traditional school day for the purpose of providing academic, recreation, health, social service, and work-preparation programs for people of all ages. The mission is to deliver community education services of the highest quality to the Saline Area School District. 2023 highlights include MACAE 2023 Program of the Year Award, creation of SHS eSports Team, record attendance for the 2023 November Craft Show, COVID Transition - Summer Camp - Hornet Homeroom, 35 new programs implemented, implementation of school wide facility software, updated community garden. Provided points of pride and an overview of each program including Aquatics, Before & After School Care, Cultural Arts, Early Childhood, Facilities, Liberty Club, Rec & Ed and the Community Garden.

B. DEI Advisory Committee Update

Presenters: Tiffanie Alexander, Alice Kazee, Amy Tesolin and Laura Washington

The DEI AC presented an update to the Board which included an update on the work they are doing, recommendations from the committee and what is next. Co-chair Laura Washington presented on the organizational framework and the makeup of the DEI organization within the district. She also reviewed the Committee charge as outlined in the Board Policy which states that the DEI advisory committee in partnership with the Superintendent and the Board shall: Assess the current district environment related to diversity, equity, and inclusion; review and make recommendations to applicable district policies and procedures related to diversity, equity, and inclusion; assess district efforts and progress in achieving diversity, equity and inclusion objectives; make recommendations to the Board regarding DEI initiatives that the Committee believes will aid in the implementation of the purposes of the policy; present at least quarterly to the Board of Education regarding committee activities.

Activities of the committee included welcoming 8 new members to the group. They finalized the 3 year plan for 2024-2027 which included input from Sensei change data gathering from multiple listening sessions, staff input, administrative input and input from DEIAC members. Also subcommittees have been formed to begin working in March to make recommendations. These include hate speech guidelines, SAS gender neutral forms, building and protecting our SAS Community, and hiring and retention. Guidelines are written only from what is outlined in the policy.

Tiffanie Alexander and Amy Tesolin presented on what is next for the DEIAC. They have worked to draft recommended administrative guidelines for the Transgender and Nonbinary Student Policy. These recommended guidelines have come as a result of listening sessions that included families, students, and staff, input from GLSEN, HRC, research papers, families, students and staff, federal & state laws and SAS policies including Anti-harassment & Bullying.

The group will continue to advocate for our students in our school community.

10. DISCUSSION ITEMS

A. Policy Committee Updates

Facilitator: Jenny Miller, Chair

Policy 5113 School of Choice Program (Requested Wording Change)

Add to next agenda as 1st reading (Under Discussion)

Policy 8300 Continuity of Organizational Operations Plan (New)

Policy 0141.1 Student-Body Representative (Requested Change)

Policy 6152 Student Fees, Fines and Supplies (New)

Policy 5511 Dress and Grooming (New)

Updates from the Policy Committee regarding policy updates. Several will be added to the upcoming April 9th BOE agenda as discussion items (1st Reading). They include 5113 School of Choice - this includes a slight wording change to remain compliant and in alignment with state law, 8300 Continuity of Organizational Operations - to designate district liaison, 0141.1 Student-Body Representative - addition of language to support one or two student representatives, and 6152 Student Fees, Fines and Supplies - support district practice of accepting electronic / online payments. Policy 5511 Dress and Grooming will go back to the Policy Committee to make sure the recommended changes include both the Neola updates to the policy and additions that were made by the Policy Committee after feedback was received from the DEI Advisory Committee.

B. Finance Committee Updates

Brad Gerbe, Chair

Met prior to the Board meeting at 5 pm. Did a deeper dive into the budget amendment that was recently approved at the February 27th Board meeting. Talked about the discrepancies between the original budget and the amendment. Also talked about the right sizing timeline of

the district and the work of the District Strategic Council. This will continue to be talked about at upcoming finance committee meetings. Also talked about pre-K and 4 year old programming and the Governor's push to expand free preschool to all 4 year olds. This does come with challenges which would have to be considered.

11. ADMINISTRATION / BOARD UPDATES

Superintendent Laatsch: Thank you to Astraea Lilley for her work on organizing a great fundraising event to support the foundation. Over \$75,000 was raised. Also thank you to Ben Goodman for the great video he produced for the event and also for all the work he does to support our district as Digital Production Coordinator. Congratulations to the Girls Washtenaw United Hockey Team for their state championship win. I will be meeting with the coach regarding awarding letters to the Saline girls.

Student Representative Caroline Clark: Congratulations to the Washtenaw United Hockey Team. The Student Council is working on a town hall. Questions will be compiled from HS students for the administration to answer. This will happen on April 19th.

Trustee Austin: March 2 & 3 Saline Robotics had their first competition and placed 15th out of 40. Came within 2 points of being #1 Alliance. Shout out to David Raft on his retirement. March 18th is Band-O-Rama at the HS.

Treasurer Gerbe: Shout out to the Washtenaw United Hockey Team. Great opportunity for girls interested in hockey. Bravo to the Ethics Team. Really appreciate Saline Middle School. There is something for every student there.

Secretary Miller: Congratulations to Caroline and the gymnastics team at the recent State Gymnastics meet. Recognition for Women's History Month. Shout out to Saline as raising the most money in the state through the Polar Plunge for Special Olympics. The Unified Basketball games were great events for inclusion week. Also congratulations to the Ethics Team. March 21st is Rock your Socks for World Down's Syndrome Day. Thank you also to our Athletic Directors for their presence at sporting events. Congratulations to the Swim and Dive team and thank you for the sportsmanship instilled in our student athletes. Congratulations to Coach Brunty for SEC Swim and Dive Coach of the year.

President McVey: Attended Literacy Night at Heritage. Although not elected to the MASB Board of Directors, will be the Legislative Relations Network Rep for Washtenaw Association of School Boards. Reminded trustees about the upcoming Learning Activity at High Point School on Thursday March 14, Attended Saline Singularity Open House. Impressed with SMS students who participated in the recent SEMLAA Quiz Bowl last Saturday. Looking forward to attending Beauty and the Beast. Remember that tickets must be purchased online.

Vice President Steben: Congratulations to the Men's Varsity Hockey Team for their SEC winning season. Also to coaches Cathy Mutter (Gymnastics) and Michael Marek (Basketball) for their Coach of the Year recognitions as well. Attended a fun FSAS event raising over \$75,000. Participated in Sarah Stucky's class "Shark Tank" event. Will be attending UM Medical Center the "One Day Closer" event

inspiring the next generation of scientists, focusing on cancer research. Appointed to the Saline Historic Commission.

Trustee Estep: Recognition of Women’s History Month. Although not able to be in person for the FSAS event, participated in the FSAS online auction. At the recent SEAB meeting, it was unanimously decided to begin reviewing options for updated curriculum for grades 4th through 8th.

Trustee Gold: Enjoyed the FSAS event. It was very successful and enjoyable. The Board has entered the Craft Show basket event which supports SASS. Enjoyed hearing from both the Ethics Team and Science Olympiad this evening. Took a tour of our special education facilities and met with staff. Thank you to Director Musson and Superintendent Laatsch for arranging this. The tour included ECSE all the way through to Liberty Club. Very inspirational.

12. **CONSENT AGENDA**

MOTION made by Vice President Steben, support Treasurer Gerbe **to authorize the Consent Agenda as printed.**

Ayes - All Present - **MOTION CARRIED 7-0**

- A. **Approval** of the Board of Education Meeting Minutes of February 27, 2024
- B. **Approval** of the Board Policy Committee Meeting Minutes of February 27, 2024
- C. **Approval** of the Board Policy Committee Meeting Minutes of March 5, 2024
- D. **Approval of Payment** of the General Fund Accounts Payable of March 12, 2024, in the amount of \$2,532,156.11
- E. **Approval of Payment** of 2023 Bond Fund Series I Accounts Payable of March 12, 2024 in the amount of \$848,700.42
- F. **Receive and File** Finance and Human Resources Reports
- G. **Receive and File** the 24/25 Saline Area Schools District Calendar
- H. **Approval** of Neola Policy Updates:
 - Policy 5512 Use of Tobacco by Students
 - Policy 8400 School Safety Information
 - Policy 7217 Weapons

CLOSING

13. **ITEMS SCHEDULED ON NEXT AGENDA**

Threat assessment overview

14. **PUBLIC COMMENT**

STUDENTS - None

OTHER PUBLIC STAKEHOLDERS - None

15. NEXT MEETING

The next Board of Education Meeting will be held on April 9, 2024, at 6:30 PM.

16. CLOSED SESSION

MOTION made by Vice President Steben, support Secretary Miller **to enter Closed Session of the Board of Education at 9:30 PM, with the intent to re-enter Open Session at 9:50 PM, for the purpose of Superintendent Evaluation Section 8(a). Under Section 8(a) a simple majority vote is sufficient to enter into a closed session.**

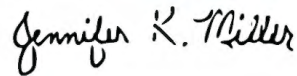
Note: No action will be taken upon return to open session

Ayes - All Present - **MOTION CARRIED 7-0**

17. ADJOURNMENT

MOTION made by Vice President Steben, support Trustee Gold **to adjourn the Regular Board of Education Meeting of March 12, 2024, at 9:55 PM.**

Respectfully submitted,



Jennifer K. Miller
Board Secretary

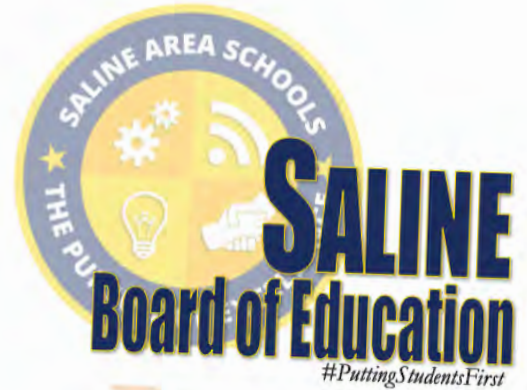
Recorded by: Betty Jahnke

FINANCE COMMITTEE MEETING

Liberty School Board Room

March 12, 2024 at 5:00 PM

MINUTES



Brad Gerbe, Chair, Tim Austin, Michael McVey

Superintendent Laatsch, Assistant Superintendent Owsley, Recording Secretary Jahnke

1. **Call to Order**

Meeting was called to order at 5:02 pm by Chair, Brad Gerbe.

2. **Public Comment - None**

3. **Discussion Items**

A. **Deeper dive into the February Budget Amendment**

Assistant Superintendent Owsley provided a more in depth look and explanation of the recently approved budget amendment that was approved at the February 27th Board of Education meeting.

B. **Follow-up to Feb Inquiry- Per pupil safety allotment (\$178/ student?)**

Discussed some grant funding through Section 97 of the State School Aid Act to improve school safety. Funding could be dispersed on a per pupil basis.

C. **Future Work for Finance Team**

Discussion about the timeline for \$1M budget right- sizing. The District Strategic Council will continue to meet through the month of April and will be prepared to provide a summary presentation to the Board at the May 28th meeting.

Would like to invite Interim Assistant Superintendent C. Diglio to a future meeting to discuss negotiation goals.

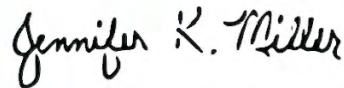
Discussed Governor's push to expand free preschool to all 4 year olds.

*Board Finance Committee Meeting MINUTES
March 12, 2024*

Budget hearing scheduled for June 11th.

4. **Public Comment - None**
5. **Next Meeting**
Next meeting will be Tuesday, April 9, 2024 at 5 pm
6. **Adjournment**
Meeting adjourned at 6:05 pm

Respectfully Submitted,



Jennifer Miller
Board Secretary

Recorded by: Betty Jahnke

DRAFT

Compensation Committee

Minutes

January 29, 2024 (4:30pm to 5:30 pm)

In Attendance:

Treasurer Gerbe, Vice President Steben, President McVey, Superintendent Laastch

The ad hoc Compensation Committee was convened to listen to information about potential changes to ORS (Michigan Office of Retirement Services) rules and to learn about potential impacts on Superintendent Laatsch's contract.

The committee was not asked to make recommendations.

The ORS has not yet made any actionable decisions or policy changes.

Submitted:

Michael McVey

Compensation Committee

Minutes

March 5, 2024 (4:30pm to 5:15 pm)

In Attendance:

Treasurer Gerbe, Vice President Steben, President McVey

Guest: Superintendent Laastch

The ad hoc Compensation Committee was convened to consider any potential impact that changes to the PERA legislation that enter into effect on July 1, 2024, may have on Superintendent Laatsch's contract language.

The committee was not asked to make recommendations.

We were further updated by Dr. Laatsch on updates from ORS (Michigan Office of Retirement Services) which has not yet made any actionable decisions or policy changes.

Submitted:

Michael McVey



Month End Board Report

Fiscal Year to Date 01/31/24

Other Code	Amended Budget	Actual	Encumbrances	% Act/Bud	Bud-Act	Prior Year Total	Prior to Current Dif.	Function * Code
Fund 11 - General Fund								
Account Type Revenue								
Function * 0000 - Revenue	75,051,010.00	32,486,055.40	.00	43	42,564,954.60	31,287,020.84	1,199,034.56	Function * 0000 - Revenue
Account Type Revenue Totals	\$75,051,010.00	\$32,486,055.40	\$0.00	43 %	\$42,564,954.60	\$31,287,020.84	\$1,199,034.56	
Account Type Expense								
Function * 1111 - Elem	13,892,738.00	5,631,947.79	11,381.53	41	8,260,790.21	5,613,170.98	18,776.81	Function * 1111 - Elem
Function * 1112 - Mid School	6,976,777.00	2,853,007.90	10,620.00	41	4,123,769.10	2,764,118.20	88,889.70	Function * 1112 - Mid School
Function * 1113 - High School	10,607,121.00	4,358,821.54	6,610.51	41	6,248,299.46	4,267,528.20	91,293.34	Function * 1113 - High School
Function * 1118 - Pre-K	87,763.00	37,639.98	.00	43	50,123.02	37,213.10	426.88	Function * 1118 - Pre-K
Function * 1119 - Summer School	35,416.00	181,045.84	.00	511	(145,629.84)	206,993.18	(25,947.34)	Function * 1119 - Summer School
Function * 1122 - Spec Ed	9,658,368.00	3,711,719.78	4,077.77	38	5,946,648.22	3,338,823.76	372,896.02	Function * 1122 - Spec Ed
Function * 1125 - Comp Ed	1,625,042.00	896,097.31	10,316.00	55	728,944.69	743,114.87	152,982.44	Function * 1125 - Comp Ed
Function * 1127 - Voc Ed	1,325,520.00	394,515.93	.00	30	931,004.07	662,032.94	(267,517.01)	Function * 1127 - Voc Ed
Function * 1211 - Truancy Services	155,000.00	38,354.25	109,221.07	25	116,645.75	48,560.32	(10,206.07)	Function * 1211 - Truancy Services
Function * 1212 - Guidance	1,104,873.00	445,972.59	.00	40	658,900.41	538,876.19	(92,903.60)	Function * 1212 - Guidance
Function * 1213 - Health Services	1,091,819.00	467,508.96	321,028.99	43	624,310.04	584,268.92	(116,759.96)	Function * 1213 - Health Services
Function * 1214 - Psychologist, School	956,992.00	392,763.14	.00	41	564,228.86	211,460.14	181,303.00	Function * 1214 - Psychologist, School
Function * 1215 - Speech	2,123,241.00	860,956.93	.00	41	1,262,284.07	777,505.41	83,451.52	Function * 1215 - Speech
Function * 1216 - Social Work Services	1,303,712.00	529,185.40	.00	41	774,526.60	630,952.42	(101,767.02)	Function * 1216 - Social Work Services
Function * 1218 - Teacher Consultant	2,270,853.00	939,917.97	1,485.72	41	1,330,935.03	977,543.98	(37,626.01)	Function * 1218 - Teacher Consultant
Function * 1219 - Other Pupil Support Services	9,000.00	827.17	8,172.83	9	8,172.83	.00	827.17	Function * 1219 - Other Pupil Support Services
Function * 1221 - Improvement of Instruction	1,598,566.00	731,617.52	17,165.90	46	866,948.48	727,977.77	3,639.75	Function * 1221 - Improvement of Instruction
Function * 1222 - Educational Media Services	659,903.00	659,903.00	.00	40	399,117.11	246,144.53	14,641.36	Function * 1222 - Educational Media Services
Function * 1225 - Instructional Tech	596,073.00	281,812.19	.00	47	314,260.81	290,139.84	(8,327.65)	Function * 1225 - Instructional Tech
Function * 1226 - Supervision	650,503.00	297,977.65	82.06	46	352,525.35	284,008.90	13,968.75	Function * 1226 - Supervision
Function * 1231 - Board of Ed	216,716.00	151,549.80	5,500.00	70	65,166.20	112,845.41	38,704.39	Function * 1231 - Board of Ed
Function * 1232 - Exec Admin	539,533.00	288,056.08	1,817.26	53	251,476.92	282,967.17	5,088.91	Function * 1232 - Exec Admin
Function * 1241 - Principal	3,632,817.00	1,855,009.78	849.32	51	1,777,807.22	1,861,584.50	(6,574.72)	Function * 1241 - Principal
Function * 1249 - Other School Admin	454,955.00	10,807.38	.00	2	444,147.62	9,134.62	1,672.76	Function * 1249 - Other School Admin
Function * 1252 - Finance Office	774,044.00	418,644.01	1,876.51	54	355,399.99	358,276.64	60,367.37	Function * 1252 - Finance Office
Function * 1257 - District Office	221,423.00	110,710.67	7,310.95	50	110,712.33	105,032.49	5,678.18	Function * 1257 - District Office
Function * 1259 - Other Business Services	83,378.00	73,686.83	.00	88	9,691.17	68,427.49	5,259.34	Function * 1259 - Other Business Services
Function * 1261 - Bldg - Grounds	6,732,065.00	3,069,617.08	199,262.89	46	3,662,447.92	3,110,232.42	(40,615.34)	Function * 1261 - Bldg - Grounds
Function * 1266 - Security Services	282,797.00	71,879.11	119,144.20	25	210,917.89	77,180.25	(5,301.14)	Function * 1266 - Security Services
Function * 1271 - Transportation	2,331,408.00	1,109,487.32	229,328.67	48	1,221,920.68	930,719.12	178,768.20	Function * 1271 - Transportation
Function * 1282 - Communication Services	209,915.00	114,997.48	.00	55	94,917.52	115,804.45	(806.97)	Function * 1282 - Communication Services
Function * 1283 - Staff/Personnel Services	956,116.00	574,685.26	1,248.18	60	381,430.74	466,569.18	108,116.08	Function * 1283 - Staff/Personnel Services
Function * 1284 - Technology - Non Instructional	983,488.00	541,301.13	145,111.71	55	442,186.87	626,252.20	(84,951.07)	Function * 1284 - Technology - Non Instructional
Function * 1293 - Athletic Activities	1,529,622.00	822,427.69	25,385.53	54	707,194.31	766,577.60	55,850.09	Function * 1293 - Athletic Activities
Function * 1311 - Community Services Direction	23,332.00	.00	.00	0	23,332.00	.00	.00	Function * 1311 - Community Services Direction
Function * 1331 - Community Activities	10,571.00	8,460.82	.00	80	2,110.18	10,372.52	(1,911.70)	Function * 1331 - Community Activities
Function * 1371 - Non-Public School	30,596.00	7,948.00	.00	26	22,648.00	.00	7,948.00	Function * 1371 - Non-Public School
Function * 1411 - Payments to Other Public Schools Within Michigan	20,000.00	20,000.00	.00	100	.00	20,000.00	.00	Function * 1411 - Payments to Other Public Schools Within Michigan
Account Type Expense Totals	\$75,762,056.00	\$32,561,744.17	\$1,236,997.60	43 %	\$43,200,311.83	\$31,872,409.71	\$689,334.46	
Fund 11 - General Fund Totals	(\$711,046.00)	(\$75,688.77)	(\$1,236,997.60)	11 %	(\$635,357.23)	(\$585,388.87)	\$509,700.10	
Revenue Totals	\$75,051,010.00	\$32,486,055.40	\$0.00	43 %	\$42,564,954.60	\$31,287,020.84	\$1,199,034.56	
Expense Totals	\$75,762,056.00	\$32,561,744.17	\$1,236,997.60	43 %	\$43,200,311.83	\$31,872,409.71	\$689,334.46	
Grand Totals	(\$711,046.00)	(\$75,688.77)	(\$1,236,997.60)	11 %	(\$635,357.23)	(\$585,388.87)	\$509,700.10	



Month End Board Report

Fiscal Year to Date 02/29/24

Other Code	Amended Budget	Actual	Encumbrances	% Act/Bud	Bud-Act	Prior Year Total	Prior to Current Dif.	Function * Code
Fund 11 - General Fund								
Account Type Revenue								
Function * 0000 - Revenue	75,051,010.00	39,458,647.66	.00	53	35,592,362.34	39,127,296.23	331,351.43	Function * 0000 - Revenue
Account Type Revenue Totals	\$75,051,010.00	\$39,458,647.66	\$0.00	53 %	\$35,592,362.34	\$39,127,296.23	\$331,351.43	
Account Type Expense								
Function * 1111 - Elem	13,892,738.00	6,664,680.78	8,978.81	48	7,228,057.22	6,652,196.09	12,484.69	Function * 1111 - Elem
Function * 1112 - Mid School	6,976,777.00	3,398,272.50	9,250.00	49	3,578,504.50	3,281,285.81	116,986.69	Function * 1112 - Mid School
Function * 1113 - High School	10,607,121.00	5,164,847.91	5,475.35	49	5,442,273.09	5,059,140.73	105,707.18	Function * 1113 - High School
Function * 1118 - Pre-K	87,763.00	45,466.89	.00	52	42,296.11	44,892.28	574.61	Function * 1118 - Pre-K
Function * 1119 - Summer School	35,416.00	181,045.84	.00	511	(145,629.84)	206,993.18	(25,947.34)	Function * 1119 - Summer School
Function * 1122 - Spec Ed	9,658,368.00	4,585,352.10	2,624.64	47	5,073,015.90	4,067,408.33	517,943.77	Function * 1122 - Spec Ed
Function * 1125 - Comp Ed	1,625,042.00	1,035,905.52	10,316.00	64	589,136.48	893,320.77	142,584.75	Function * 1125 - Comp Ed
Function * 1127 - Voc Ed	1,325,520.00	824,482.54	.00	62	501,037.46	739,033.03	85,449.51	Function * 1127 - Voc Ed
Function * 1211 - Truancy Services	155,000.00	63,784.29	84,057.43	41	91,215.71	29,227.92	34,556.37	Function * 1211 - Truancy Services
Function * 1212 - Guidance	1,104,873.00	522,801.75	.00	47	582,071.25	626,158.31	(103,356.56)	Function * 1212 - Guidance
Function * 1213 - Health Services	1,091,819.00	550,274.49	277,348.32	50	541,544.51	704,319.03	(154,044.54)	Function * 1213 - Health Services
Function * 1214 - Psychologist, School	956,992.00	471,406.97	.00	49	485,585.03	252,241.37	219,165.60	Function * 1214 - Psychologist, School
Function * 1215 - Speech	2,123,241.00	1,023,109.70	.00	48	1,100,131.30	928,154.75	94,954.95	Function * 1215 - Speech
Function * 1216 - Social Work Services	1,303,712.00	630,315.32	.00	48	673,396.68	745,272.27	(114,956.95)	Function * 1216 - Social Work Services
Function * 1218 - Teacher Consultant	2,270,853.00	1,117,678.44	.00	49	1,153,174.56	1,159,142.80	(41,464.36)	Function * 1218 - Teacher Consultant
Function * 1219 - Other Pupil Support Services	9,000.00	3,498.49	5,501.51	39	5,501.51	.00	3,498.49	Function * 1219 - Other Pupil Support Services
Function * 1221 - Improvement of Instruction	1,598,566.00	804,763.92	14,518.50	50	793,802.08	765,967.26	38,796.66	Function * 1221 - Improvement of Instruction
Function * 1222 - Educational Media Services	659,903.00	312,931.06	.00	47	346,971.94	294,761.20	18,169.86	Function * 1222 - Educational Media Services
Function * 1225 - Instructional Tech	596,073.00	324,494.18	.00	54	271,578.82	331,961.86	(7,467.68)	Function * 1225 - Instructional Tech
Function * 1226 - Supervision	650,503.00	340,581.74	7.06	52	309,921.26	322,798.81	17,782.93	Function * 1226 - Supervision
Function * 1231 - Board of Ed	216,716.00	164,011.49	5,500.00	76	52,704.51	116,921.50	47,089.99	Function * 1231 - Board of Ed
Function * 1232 - Exec Admin	539,533.00	326,353.46	6,679.96	60	213,179.54	318,868.75	7,484.71	Function * 1232 - Exec Admin
Function * 1241 - Principal	3,632,817.00	2,141,707.44	639.68	59	1,491,109.56	2,153,423.23	(11,715.79)	Function * 1241 - Principal
Function * 1249 - Other School Admin	454,955.00	12,465.77	.00	3	442,489.23	9,195.74	3,270.03	Function * 1249 - Other School Admin
Function * 1252 - Finance Office	774,044.00	472,603.29	1,777.03	61	301,440.71	405,848.81	66,754.48	Function * 1252 - Finance Office
Function * 1257 - District Office	221,423.00	126,988.18	7,102.34	57	94,434.82	126,836.12	152.06	Function * 1257 - District Office
Function * 1259 - Other Business Services	83,378.00	73,686.83	.00	88	9,691.17	69,447.49	4,239.34	Function * 1259 - Other Business Services
Function * 1261 - Bldg - Grounds	6,732,065.00	3,667,243.41	98,238.77	54	3,064,821.59	3,879,154.51	(211,911.10)	Function * 1261 - Bldg - Grounds
Function * 1266 - Security Services	282,797.00	82,851.82	119,144.20	29	199,945.18	124,290.53	(41,438.71)	Function * 1266 - Security Services
Function * 1271 - Transportation	2,331,408.00	1,321,292.68	179,385.25	57	1,010,115.32	1,080,262.72	241,029.96	Function * 1271 - Transportation
Function * 1282 - Communication Services	209,915.00	129,110.67	.00	62	80,804.33	131,238.19	(2,127.52)	Function * 1282 - Communication Services
Function * 1283 - Staff/Personnel Services	956,116.00	629,130.66	1,248.18	66	326,985.34	522,246.73	106,883.93	Function * 1283 - Staff/Personnel Services
Function * 1284 - Technology - Non Instructional	983,488.00	632,412.07	113,111.71	64	351,075.93	671,387.49	(38,975.42)	Function * 1284 - Technology - Non Instructional
Function * 1293 - Athletic Activities	1,529,622.00	910,368.95	21,771.97	60	619,253.05	864,776.36	45,592.59	Function * 1293 - Athletic Activities
Function * 1311 - Community Services Direction	23,332.00	.00	.00	0	23,332.00	.00	.00	Function * 1311 - Community Services Direction
Function * 1331 - Community Activities	10,571.00	11,388.88	.00	108	(817.88)	14,288.78	(2,899.90)	Function * 1331 - Community Activities
Function * 1371 - Non-Public School	30,596.00	7,948.00	.00	26	22,648.00	.00	7,948.00	Function * 1371 - Non-Public School
Function * 1411 - Payments to Other Public Schools Within Michigan	20,000.00	20,000.00	.00	100	.00	20,000.00	.00	Function * 1411 - Payments to Other Public Schools Within Michigan
Account Type Expense Totals	\$75,762,056.00	\$38,795,258.03	\$972,676.71	51 %	\$36,966,797.97	\$37,612,462.75	\$1,182,795.28	
Fund 11 - General Fund Totals	(\$711,046.00)	\$663,389.63	(\$972,676.71)	-93 %	(\$1,374,435.63)	\$1,514,833.48	(\$851,443.85)	
Revenue Totals	\$75,051,010.00	\$39,458,647.66	\$0.00	53 %	\$35,592,362.34	\$39,127,296.23	\$331,351.43	
Expense Totals	\$75,762,056.00	\$38,795,258.03	\$972,676.71	51 %	\$36,966,797.97	\$37,612,462.75	\$1,182,795.28	
Grand Totals	(\$711,046.00)	\$663,389.63	(\$972,676.71)	-93 %	(\$1,374,435.63)	\$1,514,833.48	(\$851,443.85)	

TOPIC: Human Capital Recommendations

The following human capital changes including resignations and new hires are being presented to the Board of Education to receive and file:

RESIGNATIONS / TERMINATIONS:

<u>NAME</u>	<u>BLDG./DEPT.</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>REASON</u>	<u>EFFECTIVE</u>
Cheyenne Van Diessen	High School	Food Service	Resignation	Separation	15.Mar.24
Hannah Tanner	High School	Guidance Counselor	Resignation	Separation	19.Mar.24
Jason Pennington	High School	Food Service	Resignation	Separation	11.Mar.24
Jessica King	SWWC	CTE Welding Technician	Resignation	Separation	15.Mar.24
Kristopher O'Leary	Middle School	Interim Dean of Students	Resignation	Separation	15.Mar.24
Leanne Kaminski	Middle School	Special Education Teacher	Resignation	Separation	27.Feb.24
Mike Puckett	Middle School	Lead Custodian	Resignation	Retirement	26.Apr.24
Paula Recknagel	Liberty	Paraeducator	Resignation	Retirement	01.Apr.24
Stephanie Riegle	Middle School	Food Service	Resignation	Separation	26.Mar.24
Steve Lucas	SWWC	CTE Cosmetology Technician	Resignation	Separation	03.May.24

NEW HIRES

<u>NAME</u>	<u>BLDG./DEPT.</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>STEP</u>	<u>EFFECTIVE</u>
Danielle Jaarda	Liberty	Paraeducator	New Hire	1	03.Apr.24
Gregory Gibb	High School	Custodian	New Hire	1	01.Apr.24
Harold Marsh	High School	Custodian	New Hire	1	01.Apr.24
John Allen	Liberty	Paraeducator	New Hire	1	15.Mar.24
Kashayla Sidhu	Liberty	Paraeducator	New Hire	2	13.Mar.24
Kelly Elson	Harvest	Paraeducator	New Hire	1	15.Mar.24
Linda Smith	Liberty	Paraeducator	Rehire	1	25.Mar.24
Lyndsey Poloni	Pleasant Ridge	Paraeducator	New Hire	1	15.Mar.24
Maria Bumanglag	High School	Food Service	New Hire	1	12.Mar.24
Matthew Stimac	High School	Counselor LT Sub	Rehire	N/A	21.Mar.24
Nichole Hughes	Pleasant Ridge	Paraeducator/RBT	New Hire	1	15.Mar.24

RECOMMENDATION: That the Saline Area Schools Board of Education consents to the personnel report recommendations as presented.