

Board Meeting Packet

May 14, 2024



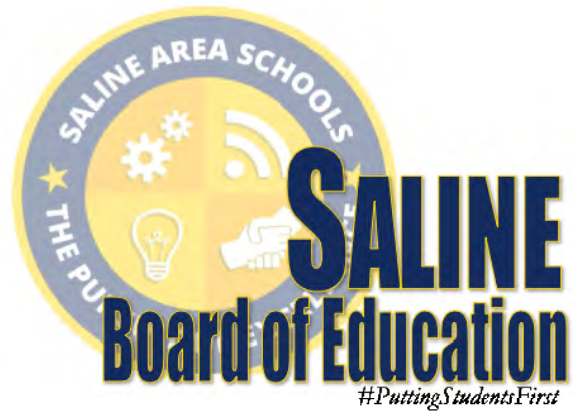
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- Board of Education Minutes 4/24/24 (Consent Agenda)
- Finance and Human Resources Reports (Consent Agenda)

**Please note: If you find a document is missing, please contact
Betty Jabnke, Executive Assistant to the Superintendent at jabnkeb@salineschools.org.*

Board of Education Meeting

Liberty School Board Room
May 14, 2024, at 6:30 PM



AGENDA

Mission

We, the Saline Area Schools, will equip all students with the knowledge, technological proficiency, and personal skills necessary to succeed in an increasingly complex society. We expect that our students, staff, and the Saline Community will share in these responsibilities.

OPENING

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **SUPERINTENDENT'S RECOGNITION**

- *Boys Swim & Dive Team, Coach Todd Brunty*
- *Washtenaw United Hockey Team, Coach Adam Winters*

4. **PUBLIC COMMENT**

A member of the public may address the Board briefly, for up to three minutes, or request to be scheduled on the agenda of a future meeting. Please note that students will be given priority to speak on any topic. The first public participation portion of the meeting will be limited to one-half hour (30 minutes) normally and limited to agenda items. A second public participation portion will be offered at the end of the agenda to allow for any other comment.

Individuals addressing the Board should take into consideration the rules of common courtesy. The public participation portion of the meeting cannot be used to make personal attacks against a Board Member, District Employee, or Student.

STUDENTS

OTHER PUBLIC STAKEHOLDERS

EXTENDED PUBLIC COMMENT

Denise Frost, Daughters of the American Revolution

Presentation of the DAR Good Citizen Award - Erin Huettelman

5. RESPONSE TO PREVIOUS PUBLIC COMMENT

AGENDA

6. REVISIONS/APPROVAL OF AGENDA

(Items may be added or deleted from the meeting agenda, and/or the order of items may be changed, at the request of an individual Board member or the Superintendent. The agendas must be approved before proceeding further.)

RECOMMENDED MOTION . . . move to **approve the agenda as printed/revised.**

7. STUDENT SHOWCASE

Ethics Team

Presenters: Michael Bryant, Brian Kang, Alex Larsen, Colin Learman, and Sarah Yousif

Advisor: Zach Ornelas

8. ACTION ITEMS

A. RECOMMENDED MOTION ... to support the Washtenaw Intermediate School District proposed special education millage renewal question to be placed on the ballot of the November 5, 2024 election as submitted by Superintendent Laatsch.

B. RECOMMENDED MOTION ... to approve the recommendation that NBS Commercial Interiors and Interior Environments supply and install the furniture in the new Hornet Operation Centers in the amount of \$134,897.02, which includes a 5% contingency as submitted by Rex Clary, Exec. Director of Operations.

C. RECOMMENDED MOTION ... to approve the recommendation from Lecole Planners that YellowLite, Inc. be awarded a contract in the amount of \$605,880.00 for the Saline Middle School Roof Integrated Solar Installation as submitted by Rex Clary, Exec. Director of Operations.

9. SCHEDULED REPORTS

A. Special Education Update

Presenters: Monica Ellis & Kevin Musson

10. **DISCUSSION ITEMS**

A. **WISD Budget Presentation**

Michael McVey, Board President

RECOMMENDED MOTION ... move to _____ (support/disapprove) the WISD 2024-2025 Budget Resolution as submitted.

B. **Finance Committee Update**

Brad Gerbe, Finance Chair

C. **Process for How the Board Seeks Legal Advice**

Michael McVey, Board President

11. **ADMINISTRATION / BOARD UPDATES**

12. **CONSENT AGENDA**

The Consent Agenda is listed in this agenda and will not be read aloud. The motion noted will allow for the authorization of all listed items, without discussion, unless a member of the Board requests that any one or all be considered individually.

RECOMMENDED MOTION . . . move to authorize the Consent Agenda as printed / amended:

A. **Approval** of the Board of Education Meeting Minutes of April 23, 2024

B. **Approval of Payment** of the General Fund Accounts Payable of May 14, 2024, in the amount of \$2,450,936.49

C. **Approval of Payment** of 2023 Bond Fund Series I Accounts Payable of May 14, 2024 in the amount of \$883,688.15

D. **Receive and File** Finance and Human Resources Reports

CLOSING

13. **ITEMS SCHEDULED ON NEXT AGENDA**

14. **PUBLIC COMMENT**

A member of the public may address the Board briefly, for up to three minutes, or request to be scheduled on the agenda of a future meeting.

STUDENTS

OTHER PUBLIC STAKEHOLDERS

15. NEXT MEETING

The next Board of Education Meeting will be held on May 28, 2024 at 6:30 PM.

16. ADIJOURNMENT

RECOMMENDED MOTION ... to adjourn the Regular Board of Education Meeting of May 14, 2024, at _____ PM.

Saline Area Schools

Office of the Superintendent

May 14, 2024



MEMORANDUM

To: Board of Education

From: Dr. Stephen Laatsch, Superintendent

Subject: Millage Renewal

Before the WISD board votes to place the Special Education millage renewal on the November 2024 ballot, they need a resolution from each local district school board supporting the renewal. The millage renewal language will combine two previous special education millages (that both expire in June 2025) into one combined millage renewal. The millage renewal will be for 12 years and will generate approximately \$51 Million dollars a year for special education services for students in our county. Because it is a renewal, there is no change to the current property tax rate. Saline Area Schools would lose approximately \$9,747,274.00 if this renewal does not pass.

Thank you for your consideration.

Saline Area Schools, Washtenaw County, Michigan (the "School District")

A regular meeting of the board of education of the School District (the "Board") was held at the Liberty School, 7265 North Ann Arbor Street, Saline, MI, within the boundaries of the School District, on the 14th day of May, 2024 at 6:30 o'clock in the p.m.

The meeting was called to order by Michael McVey, President.

Present: Tim Austin, Susan Estep, Brad Gerbe, Lauren Gold, Michael McVey, Jenny Miller

Absent: Jennifer Steben

The following preamble and resolution were offered by Member [Insert Name] and supported by Member [Insert Name].

WHEREAS:

1. The School District is a constituent local school district of the Washtenaw Intermediate School District, Michigan (the "ISD"); and
2. The School District has received information from the Board of the ISD detailing the ISD's anticipated request for an election to consider a special education millage renewal ballot question; and
3. This Board desires to express its support for the ISD's proposed special education millage renewal question.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education formally states its support for the ISD's proposed special education millage renewal question to be placed on the ballot of the November 5, 2024, election.
2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes:

Nays:

Absent: Jennifer Steben

Resolution declared adopted

Jennifer Miller
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Saline Area Schools, Washtenaw County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on May 14, 2024, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Jennifer Miller
Secretary, Board of Education

Saline Area Schools

District Office

7265 North Ann Arbor Street
Saline, MI 48176



Operations Department

May 9, 2024

Superintendent Laatsch
Saline Area Schools Board of Education

I would like to recommend NBS Commercial Interiors and Interior Environments to supply and install the furniture as selected in the new Hornet Operations Center located at 1255 Tefft Court. Both companies have worked with Saline Schools over the past 8 years and have proven to be trusted trade partners. The furniture was bid through the OMNI purchasing cooperative with the assistance of interior designer & Saline resident Dana MaCallen from Kingscott Architects.

NBS Commercial Interiors	\$84,576.36
Interior Environments	\$35,920.66
Kingscott Professional Fees	\$ 8,400.00
Contingency 5%	<u>\$ 6,000.00</u>
	\$134,897.02

With approval, we plan to receive and install the new furniture in October of 2024. The Furniture Dealer Award Summary is attached.

Rex Clary
Executive Director of Operations
Saline Area Schools

FURNITURE DEALER AWARD SUMMARY

Project: New Operations Building

Owner: Saline Area Schools

Report Date: May 8, 2024



FURNITURE DEALER	AWARDED TAGS	DESCRIPTION	TOTAL AMOUNT	PRE-NEGOTIATED CONTRACT REFERENCE
NBS Commercial Interiors Address: 2595 Bellingham Dr. Troy, MI 48083 Contact: Ann Marie Tremberth Phone: 248-660-5548 Email: atremberth@yournbs.com	CH-2A, CH-2B, CH-2C, FD-1L, FD-2L, FD-3R, FD-4L, FD-4R, FD-5L, ST-1, ST-3, TS-1A, TS-1B, TS-1C, CH-1, DK-1, GC-1, OT-1, LC-2 ALT.	Driver's lounge chairs & stools, Office workstations, Command center workstations, Conference chairs, Task chairs, Break room chairs, Ground's office desks, Office guest chairs, Reception chairs & table.	\$84,576.36	Omnia - OFS, Sit on IT E&I - AMQ, Smith Systems, & Steelcase
Interior Environments Address: 48700 Grand River Ave. Novi, MI 48374 Contact: Amy Murray Phone: 248-378-3926 Email: amurray@ieoffices.com	CT-1, CT-3, MB-1, NT-1A, NT-1B, ST-2	Break room table & stools, Small conference table, Mobile markerboards, and Nesting tables	\$35,920.66	Omnia - Allsteel #A960

\$120,497.02 Total Quoted Amount

\$8,400.00 Kingscott Professional Fees

\$159,000.00 Design Estimate *

\$30,102.98 Over/Under

*Overall budget for Furniture, Fixtures, and Equipment is \$878,906



145 North Center Street, Suite B
Northville, MI 48167
(248) 921-3929, (248) 880-6791

May 8, 2024

Dr. Stephen Laatsch, Superintendent of Schools
Saline Area Schools
7265 North Ann Arbor Street
Saline, MI 48176

Re: Saline Middle School Roof Integrated Solar Installation
Contract Award Recommendation

Dear Dr. Laatsch:

At the December 12, 2023, Board of Education meeting, a presentation was provided for the Saline High and Middle School Roof Integrated Solar Projects. At this meeting, we provided recommendations to furnish the solar panels for both buildings, solar integrated roof for Saline Middle School, roofing design consultant for both buildings, roofing consultant for construction administration, Owner's representative for construction, and the overall project contingency. The following is a recommendation for the solar installation portion at Saline Middle School which is scheduled for installation in 2024.

On April 22, 2024, bid documents prepared by Ameresco, Inc. were issued for bid for the Saline Middle School Roof Integrated Solar Installation. Bids were received and publicly read on May 6, 2024. This work is part of the 2022 Bond Program and approved as a project at the December 12, 2023, Board of Education meeting. Attached is the bid tabulation.

Four vendors submitted proposals. Proposals were reviewed by Rex Clary, Scott Roman & Brian Abels from Ameresco Inc., and I. We conducted a post bid interview with the recommended companies. References were contacted.

Based upon the cost outlined in their submitted proposal, we recommend YellowLite, Inc. be awarded a contract in the amount of \$605,880.00 for the Saline Middle School Roof Integrated Solar Installation. No contingency is requested as it was included and approved at the December 12, 2023, Board of Education meeting.

Please contact me should you have any questions.

Sincerely,

Mark Paulus

cc: Mr. Rex Clary – Saline Area Schools
Ms. Miranda Owsley – Saline Area Schools

Attachments

SALINE HIGH AND MIDDLE SCHOOLS
SOLAR AND ROOFING BUDGET & EXPECTED EXPENDITURES BY 12/31/23

Work Activity	Bldg	Budget/ Award	Expenditure	Expenditure	Purchasing Process	Vendor	Remarks
CONSTRUCTION COSTS							
Solar Material	Both	\$5,649,230	18.00%	\$1,016,861	Cooperative	Ameresco	Proposal dated 12/1
Solar Installation	SHS	\$818,698	0.00%	\$0	Competitive Bid	TBD	Presentation to Board
Solar Installation	SMS	\$818,698	0.00%	\$0	Competitive Bid	TBD	Presentation to Board
Roofing Replacement	SHS	\$3,466,905	0.00%	\$0	Competitive Bid	TBD	Current estimate
Roofing Replacement	SMS	\$2,342,161	0.69%	\$16,200	Competitive Bid	Quality Roofing	Bid opened on 12/5 & will presented to the
Subtotal		\$13,095,692	7.89%	\$1,033,061			
CONSULTANT FEES							
Solar Consultant Fee	Both	\$20,886	0.00%	\$0	Contract Negotated	Ameresco	Proposal dated 12/1 Year 3
Solar Consultant Fee	Both	\$24,367	0.00%	\$0	Contract Negotated	Ameresco	Proposal dated 12/1 Year 4
Roofing Design Consultant	SHS	\$138,676	0.00%	\$0	Contract Negotated	Roofing	4% of Roofing Replacement
Roofing Design Consultant	SMS	\$93,686	100.00%	\$93,686	Contract Negotated	Roofing	4% of Roofing Replacement
Roofing Administration	Both	\$300,000	0.00%	\$0	Contract Negotated	Roofing	Estimate - \$10,000/week x 10 weeks/year x 3
Owner's Consultant Fee	Both	\$327,392	0.00%	\$0	Contract Negotated	Lecole Planners	Budget Estimate 2.5% of construction costs
Subtotal		\$905,008	10.35%	\$93,686			
OTHER COSTS							
Owner's Contingency	Both	\$1,400,070	0.00%	\$0	N/A	TBD	10% of the Subtotal
Subtotal		\$1,400,070	0.00%	\$0			
TOTAL ESTIMATED COSTS							
Total		\$15,400,770	7.32%	\$1,126,748			
DTE Rebate Projection		\$4,620,231	30.00%				30% rebate on total estimated costs
Final Projected Cost		\$10,780,539					

WISD Programs and Budgets Review

including

Local School District Services
2024-25

presented
April 2024

Mandated Budget Review (new)

Section 624 of the Revised School Code, as amended, requires an ISD Board to have its proposed **General Fund** budget reviewed by its constituent districts each year.

ISD Board

By May 1 of each year:

The intermediate school board shall submit its proposed **General Fund** budget for the next school fiscal year to the board of each constituent district for review.

Local Board

By June 1 of each year:

- The local board will review the proposed ISD budget.
- Adopt a resolution expressing its support for or disapproval of the proposed ISD budget.
- Submit any **specific** budget objections and/or proposed changes to the ISD board.

ISD Board

If an intermediate school board receives any specific objections or proposed changes, the intermediate school board shall consider the proposed budget changes.

Technology & Data Management



Network Connectivity

- Physical Fiber Plant Support and Maintenance
- Core Network Infrastructure and Equipment
- Network Security Hardware and Support
- Internet Connectivity through utilizing E-rate Funds



State Connections

- Data Hub Support (MiDataHub)
- Michigan State Education Network Connection (MISEN)



Application Hosting Support

- Follett Destiny Library System
- PowerSchool
- New World
- PowerSchool Special Education Programs (PSSP)
- Coordinate Volume Purchase Savings (e.g. MVU Courses, Security Products)

County Achievement Initiatives: Professional Learning Opportunities

There are three different pathways for educators to engage in professional learning.

Learning Series

Responsive Leadership Series

Responsive Teachers Institute

Continuous Improvement Series

Adaptive Schools

Book Studies

Settled Instruction Observation Protocol (SIOP)

Health

Custom District Professional Learning

By district request on topic of need aligned to their SIP; (subject or grade level specific)

Learning Networks

Assessment Literacy (12 years)

Early Literacy Foundations (2 years)

Disciplinary Literacy (7 years)

Washtenaw County Coaching Collaborative (4 years)

English Learner Network (2 years)

Math Network (1 year)

STEM Network (1 Year)

Principal Learning Networks

Newcomer Educator Network (1 year)

Additional Instruction Supports

Technical Support

- Continuous Improvement
- Custom professional development
- Partnership School Support
- Health Education



Special Projects

- Senior Exit Survey
- Early literacy coach grant
- MiSTEM Regional network
- Early Math Essentials
- Newcomer Supports
- Development of Asynchronous Professional Learning Courses



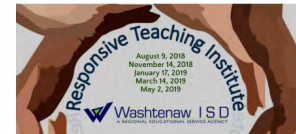
Equity, Inclusion and Social Justice: Focused Efforts

Justice Leaders



Professional learning series for educators

Responsive Teaching & Leadership Institutes



Professional learning series for educators & leaders

Ten80 Grant



Youth engineering program culminating in regional and national competitions

Youth Council

High school youth-led and youth-focused group focused on issues of diversity



Equity, Inclusion and Social Justice: Special Populations

Justice Involved Youth



Education services to youth involved in the juvenile justice system

Education Project for Homeless Youth



Leadership with district liaisons & resource coordination

Chronic Absenteeism



Case management with Washtenaw County service providers & district allies

Trusted Parent Advisors

Empowering parents to organize & connect with area services



Community & School Partnerships: Student Health & Wellness Focus

Multi-year approach to staff and system learning focused on mental health

Whole School, Whole Community, Whole Child (WSCC) Model



- | | |
|---|--|
| Mental Health Action Team | Parent Series: Mental Health & Substance Use Education |
| Restorative Practices Training Series | Caring 4 Students: Bridge Team |
| WC CMH Mental Health Mini Grants | TRAILS to Wellness Liaison |
| Youth Mental Health First Aid Trainings | Mom Power & Strong Roots Cafes |
| Handle With Care System | Michigan Medicine Parent & Teen Substance Use Seminars |
| Behavioral Threat Assessment | Care Solace Consortium Agreement |
| Suicide Severity Risk Assessment Training | Mindfulness Curriculum Development |
| Substance Use Prevention Assessment | |



-
- Children's Savings Account program operated by the WISD in collaboration with Washtenaw County Government.
 - Provides a jump start on planning and saving for college and career training for students in 1st-6th grades in Washtenaw Public Schools and participating Public School Academies.
 - 12,111 accounts have been opened with over \$500,000 already invested for students to use for their educations after high school.
 - All eligible students automatically receive a \$25 starting deposit and some students, based on family income, may qualify for an additional \$475.
-



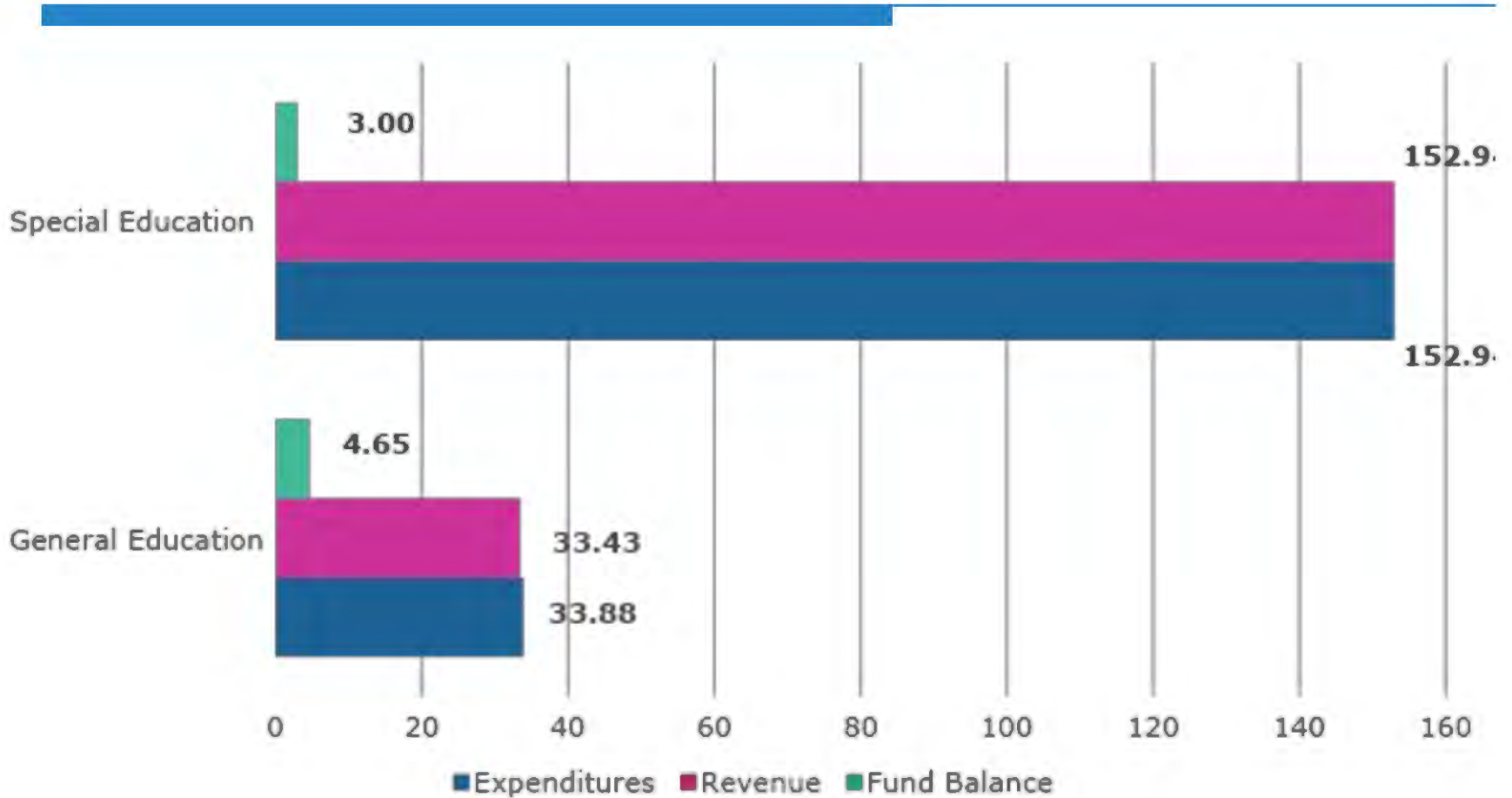
School Safety



- Annual Meetings with Police Chiefs & County Superintendents
 - Support on development of Emergency Operating Plans
 - Shared Learning Sessions: MSU Emergency Services Lessons Learned and Oxford Report Review and Lessons Learned
 - Future work: Community Scenario Exercises, Community Violence Intervention Summit
-

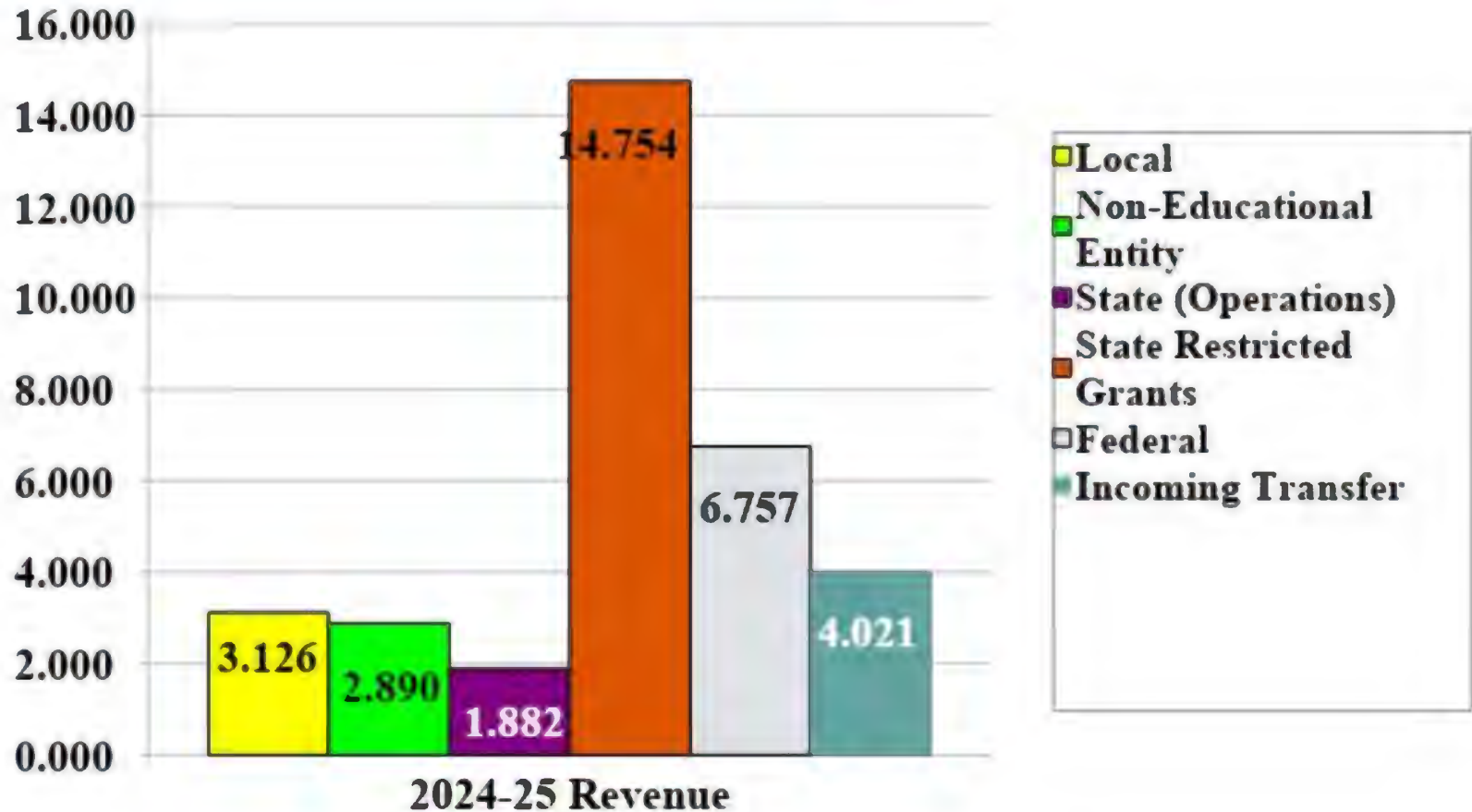
2024-25 WISD Budget

(In Millions)



General Fund Revenue Sources

(in Millions)



General Fund Revenue Changes

- Net increase in property taxes of 4%
- State Sec 81 ISD operations funding up 2.5%
- Transfers in for full year from LEAs to support an ISD-wide CTE director position (net of grants)
- Also assumes no grant revenue carried over to 2024-25

General Fund Expenditure Changes

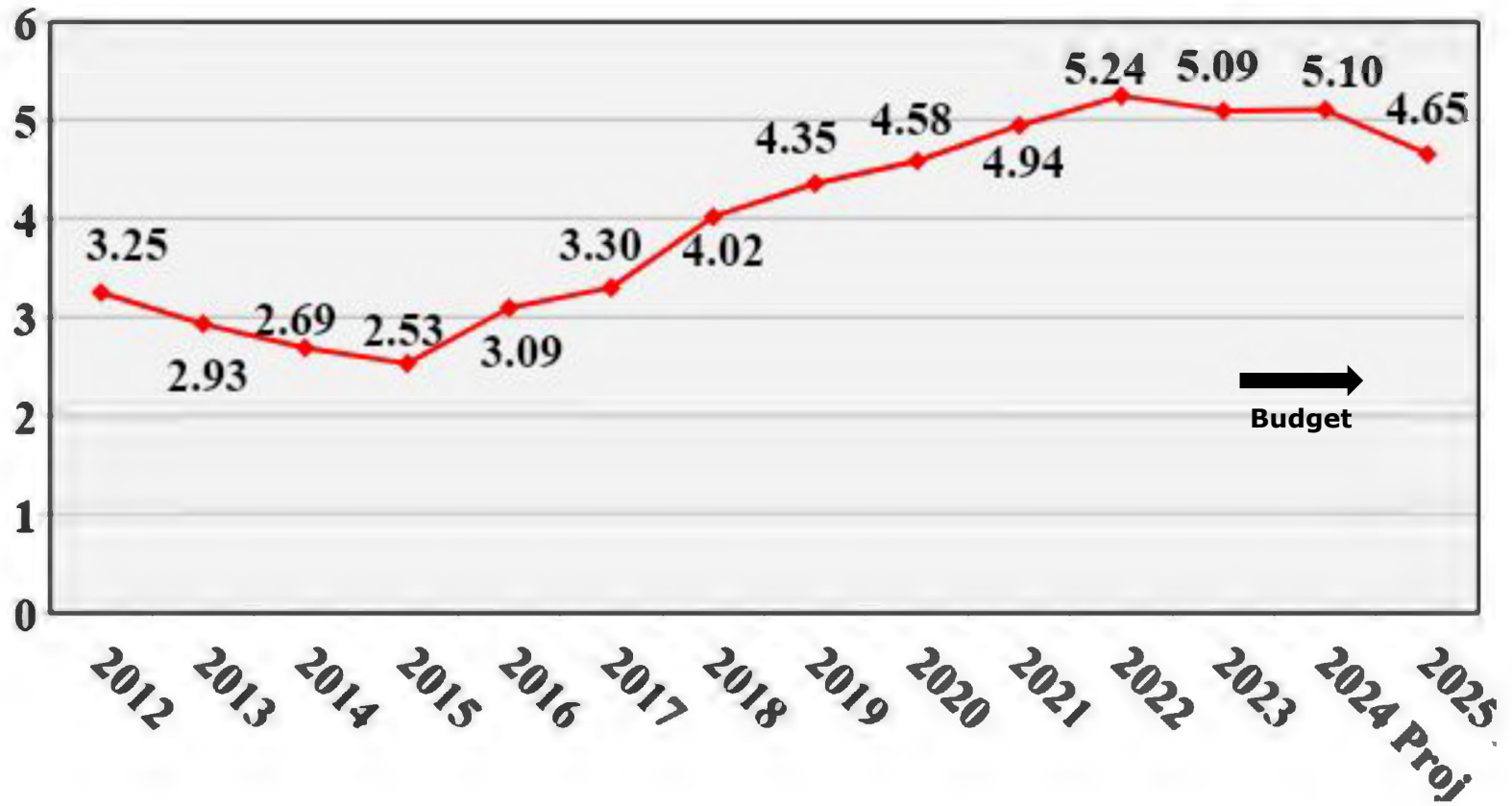
- Expenditures lower due to no grant revenue carryover noted on revenue slides
- Full year of funding for countywide CTE director office
- Added Business Services position for grant management due to increased need

General Fund Expenditure Changes

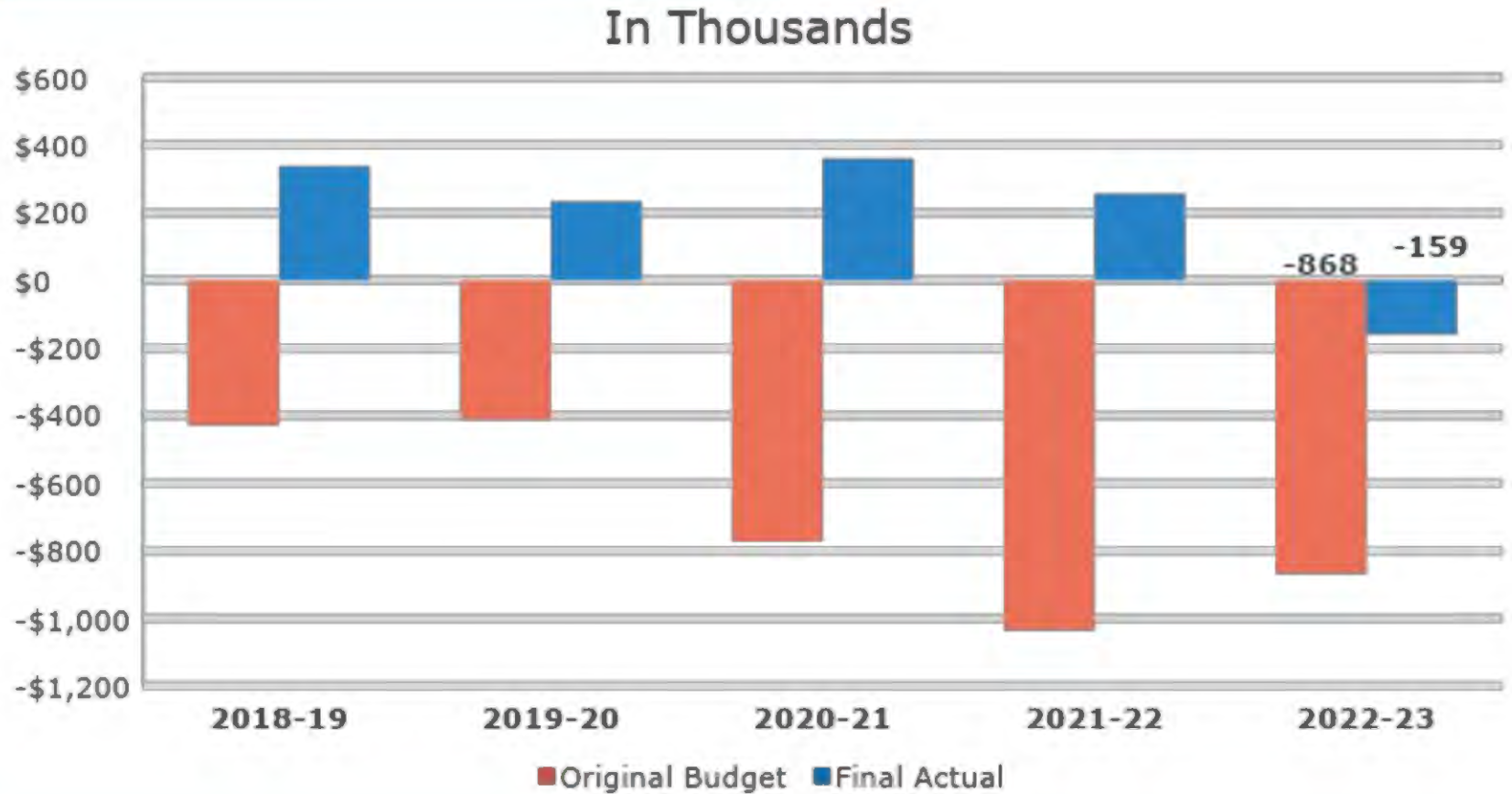
- Assumes vacancies filled
- Assumes step increases
- Includes 2.0% salary/wage increase –
Based on bargaining agreement formulas
- Healthcare increase at 4.4%

Fund Balance General Education

(in Millions)

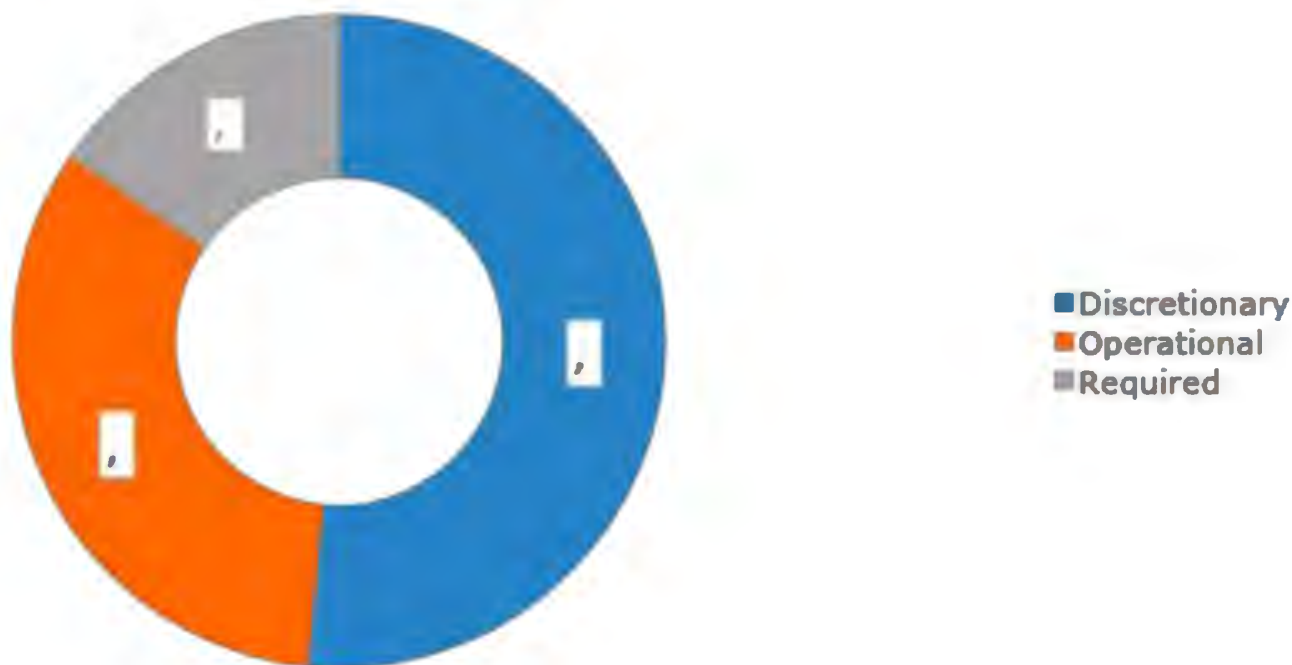


Original Budget vs Final Actual Fund Balance History General Education Fund



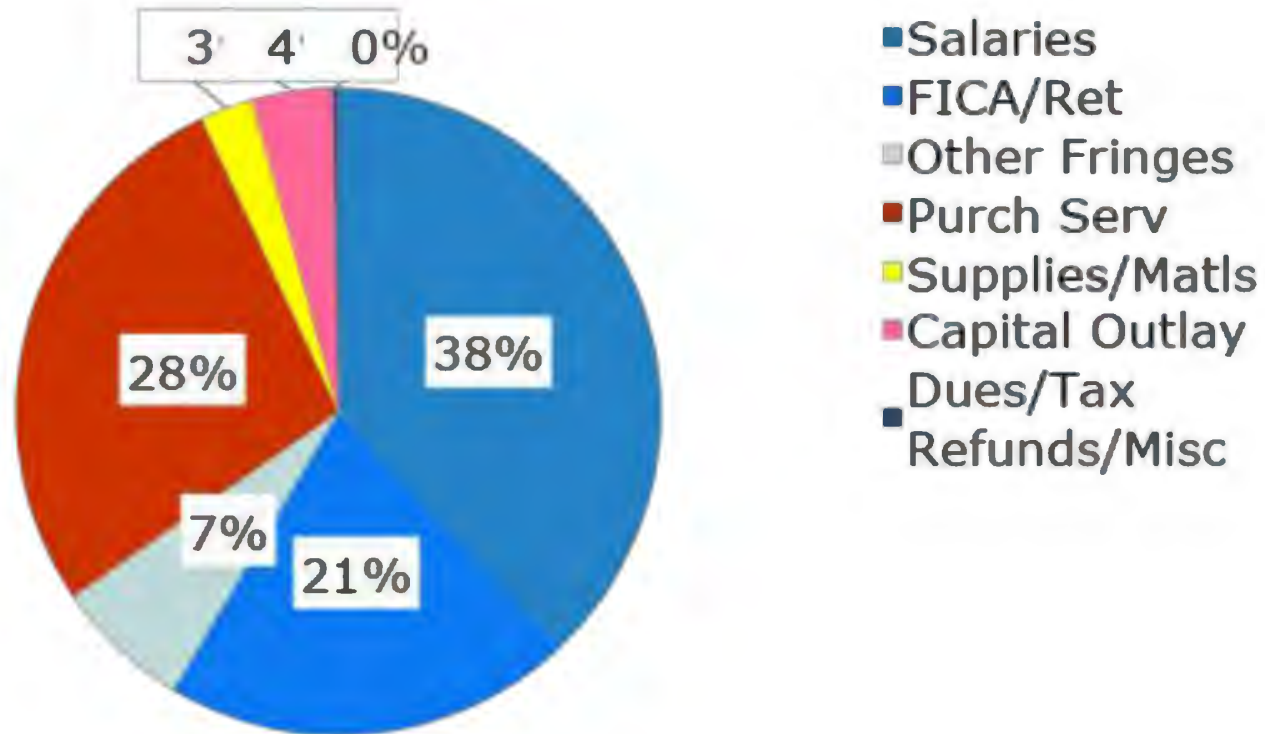
Analysis of General Ed Fund Non-Project/Grant Expenditures

(by Cost Category)



Note: Amounts are shown net of related revenue

General Ed Fund Expenditures (Excl Grants & Projects)



1% of
Wages/FICA/Retir
= \$38,964

\$6,045,019

Thank you.



ISD BUDGET RESOLUTION

_____, Michigan (the “District”)

A meeting of the board of education of the district was held in the _____ in the

District, on the _____ day of _____, 2024, at _____ o’clock in the AM/PM.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by

Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district general fund budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district general fund budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2024.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2024, the original of which resolution is a part of the Board's minutes, and further certifies that the notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

ISD BUDGET RESOLUTION

_____, Michigan (the “District”)/

A meeting of the board of education of the district was held in the _____ in the

District, on the _____ day of _____, 2024, at _____ o’clock in the AM/PM.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by

Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district general fund budget and has determined that it disapproves of certain portions of the proposed intermediate school district general fund budget with objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.
2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objections and proposed changes that this board has to the budget no later than June 1, 2024.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

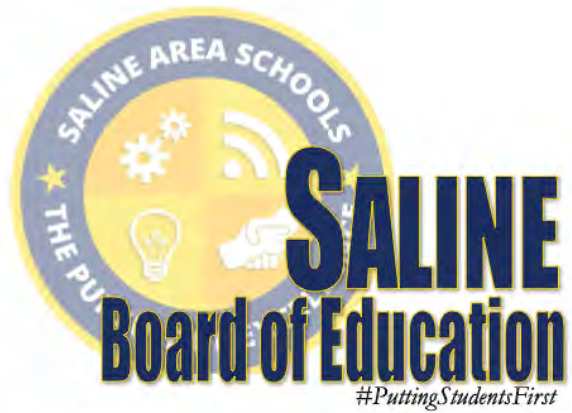
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Secretary, Board of Education

Board of Education Meeting

Liberty School Board Room

April 23, 2024, at 6:30 PM



MINUTES

Mission

We, the Saline Area Schools, will equip all students with the knowledge, technological proficiency, and personal skills necessary to succeed in an increasingly complex society. We expect that our students, staff, and the Saline Community will share in these responsibilities.

OPENING

1. CALL TO ORDER

The Board of Education meeting was called to order at 6:30 pm by President Michael McVey.

Board Members Present: Tim Austin, Susan Estep, Brad Gerbe, Lauren Gold, Michael McVey, Jennifer Miller and Jennifer Steben.

Central Administration Present: Superintendent Laatsch, Interim Assistant Superintendent of HR Carol Diglio, Executive Directors Kara Davis and Jackie Martin.

2. PLEDGE OF ALLEGIANCE

3. SUPERINTENDENT'S RECOGNITION

- *Automotive Tech - Teacher Tim Timoszyk & Program Highlights*
- *FFA / Ag Science - Teacher David Mellor & Program Highlights*

4. PUBLIC COMMENT

STUDENTS - None

OTHER PUBLIC STAKEHOLDERS

David Hayward - Parent - spoke regarding the development of administrative guidelines for the Transgender and Nonbinary Student Policy.

Tiffany Alexander - Parent - Spoke regarding Threat Assessment and the development of administrative guidelines for the Transgender and Nonbinary Student Policy.

Amy Tesolin - Parent - Spoke regarding Threat Assessment.

5. **RESPONSE TO PREVIOUS PUBLIC COMMENT**

AGENDA

6. **REVISIONS/APPROVAL OF AGENDA**

Motion was made by Trustee Estep to **revise the agenda** to add under **DISCUSSION ITEMS B.** Board Seeking Legal Services and Process. No support to the motion. Motion failed.

MOTION made by Vice President Steben, support Treasurer Gerbe **to approve the agenda as printed.**

Ayes: Tim Austin, Brad Gerbe, Lauren Gold, Michael McVey, Jennifer Miller and Jennifer Steben

Nayes: Susan Estep

MOTION CARRIED 6-1

7. **STUDENT SHOWCASE**
SHS World Language Conference

Presenters: Ethan Hornberger and Julianna Marini

Advisor: Beth Gregones

SHS hosted the Mitten CI Conference on April 19-20. The students of the Spanish club helped to facilitate and organize the conference. This year was also the first year of student presenters. The conference this year drew 225 teacher participants from 12 states. 8 languages were represented. The SWWC Culinary Arts program provided snacks and meals. Proceeds from this conference help fund the Spanish Club and all the activities they do. There is no fee to belong to the Spanish Club. The Spanish Club has a presence through social media and uses this to reach students and promote the club. The membership has grown since last year from about 15 to 50. Some club events include: World Language Conference, participate in the club fair, meet weekly and at times with food, dance and crafts. Activities planned by the group often coincide with other recognitions such as Black History Month.

8. **SCHEDULED REPORTS**

A. Threat Assessment Overview

Presenters: Lindsay Guenther & Carol Melcher

Started the presentation by outlining some training that was attended by key district personnel facilitated by Dr. Dewey Cornell who is a forensic clinical psychologist and the director of the Virginia Youth Violence Project. He is a faculty associate of the Institute of Law, Psychiatry, and Public Policy at the University of Virginia. A major emphasis in his work is the achievement of equity and fairness in school discipline and educational outcomes. Both Lindsay and Carol also attended a training that was held at WCC put on by the Michigan State Police that was in Threat Assessment. An overview was provided on CSTAG (Comprehensive School Threat Assessment Guidelines), an evidence based program developed by the US Department of Health and Human Services in 2013. This was also developed in collaboration with the Sandy Hook Foundation. CSTAG is based on the belief that an elaborate process of threat assessment would be burdensome to school staff. This is an efficient process to distinguish the less serious, commonplace threats from the more serious threats that require a more labor-intensive response. Both Carol & Lindsay have been trained and other district administrators have been trained by them. Provided an overview of what is threat assessment. This is a problem-solving approach to violence prevention that involves assessment and intervention with students who have threatened violence in some way. The goal is to streamline the process by aligning documentation practices PK-26 across the district in addition to getting more people trained. To date we have conducted 34 threat assessments at the secondary level and 15 at the elementary level since 2022. In the presentation they reviewed when assessments should be conducted which included concerning behaviors and transient threats. Threat assessments can eliminate the need for zero tolerance and give the opportunity to look at different ways to discipline, hold students accountable and different ways to get students the help they need. Also reviewed the 6 principles of the threat assessment process. It's always a team approach and though not a disciplinary process, it can be used to inform the disciplinary process. Concluded the presentation by reviewing the roles of the team. The research has shown 99% of threats are not carried out, only 1% expelled and arrested, suspension rates decrease, racial disparities reduced, counseling used more often and a more positive school climate exists.

B. SWWC Update

Presenters: Kara Stemmer

Annual update presented to the Board of Education regarding the South and West Washtenaw Consortium which include 23 Career and Tech Ed Programs. The consortium consists of the following districts, Chelsea, Dexter, Lincoln, Manchester, Milan and Saline. Also introduction of Emily Koch, SWWC Business Coordinator. Part of the presentation included photos that were taken by the class of Adam Rodriguez to capture what CTE is. These photos are now permanently displayed in the hallways of the CTE classes at the High School. We invite you to see the photo wall there. Highlights of the year include the Open House held in November for 10th, 11th and 12th grade students (and families) from all the consortium districts. About 1000 people attended. All attendees had an opportunity to visit with area business leaders and WCC in addition to visiting classrooms, meeting instructors and hearing about programs that may align with their interest. For the 3rd year a grant was received in the amount of \$263K which will be used towards new and upgrading equipment. SWWC is losing 2 long time teachers which will be difficult to replace. Both Tim Timoszyk and David Mellor will be retiring at the end of this school year. Also being hired are an additional Culinary Arts Teacher and Cosmetology Technician. In Michigan over 32,000 students are enrolled in some sort of CTE program. Review also

included statistics regarding graduation rate of 95.95% and 7,442 CTE students earned approved postsecondary credentials.

The importance of Work-Based learning. SWWC would like to create opportunities for students to get out into industry and experience what that job looks like. We are always looking for businesses that want to partner with us to provide that work-based learning experience for our students. We'd love to provide that for all students before they graduate.

9. **DISCUSSION ITEMS**

A. **Policy Updates - 2nd Readings**

Facilitator: Jenny Miller, Chair

Policy 5113: School of Choice Program

Policy 8300: Continuity of Organizational Operations Plan

Policy 0141.1: Student-Body Representative

Policy 6152: Student Fees, Fines and Supplies

This was the portion of the agenda designated for the 2nd reading of the most recent policy updates submitted by the Policy Committee. There was no further discussion on any of the policy updates.

MOTION made by Vice President Steben, support Trustee Estep **to approve the policies as recommended by the Policy Committee.**

Ayes - All Present - **MOTION CARRIED 7-0**

10. **ADMINISTRATION / BOARD UPDATES**

Superintendent Laatsch: The FSAS Superintendent's Circle (supporters of the Foundation) was held last evening at Mac's and was a successful event. Thank you to Wally and Cindy MacNeil and their continued support of the school district and foundation. Congratulations to First Robotics who had a really strong showing in Houston at the world championships. The SHS Esports team made the playoffs this year. 2 of the teams made it into the semi-finals. Steve Vasiloff was also nominated for Coach of the year. Also from the Michigan High School Coaches Association, SHS Seniors Jordan Wickham and Payton Widen are 2 recipients of the Rick Tompkins Multi-Sport Award. This award is given on the basis of their athletic achievements, scholarship, leadership and community service.

Student Representatives Clark & Iadipaolo: Wednesday, April 24th is "Voter's Registration" for all 18 year old students. This will be taking place during all lunch periods. It's been great working with Mr. Gumenick and the volunteers of the Women's League of Voters. SWWC Manufacturing/CAD students had a successful competition recently at SkillsUSA. Several will be moving on to National competition.

Trustee Austin: Shout out to both Tim Timoszyk and David Mellor and the enormous impact they have made on the lives of students, past and present. Lots of great topics on tonight's agenda and

appreciated all the great information presented on Threat Assessments and the SWWC Annual Update. Also impressed with the student showcase this evening.

Trustee Gold: Looking forward to attending College and Career Night at the high school being held on Wednesday, April 24th.

Vice President Steben: Attended the Superintendent's Circle Dinner last evening. Thank you to the Foundation of Saline Area Schools and the MacNeils for a great event. This event is an appreciation to the donors and highlighted what's going on in the district and also the bond projects. Attended an SWWC meeting because I had presented to the "Intro to Business Class" at the HS through my role at UM Ross School of Business. The students participated in both individual and team leadership exercises. Shout out to both recognitions this evening. Wonderful to hear from present and former students of both these teachers.

President McVey: Attending "Behinds the Scenes" tour of the Capitol in Lansing. Next Tuesday, April 30th I will host another "How to Run for School Board" session at the Saline District Library.

Secretary Miller: Good luck to the DECA team traveling to Anaheim, CA for International competition. Thank you to chaperone Mrs. Warren. Attended via Zoom the WISD Budget presentation. This includes a Special Education Millage renewal. The WISD has a healthy fund equity balance. Also attended the DEIAC meeting which included an update from Ryan Kerr & Jackie Martin on work that is currently happening in the district, one of which is working with PowerSchool and updating and making the SIS system to be more inclusive of all students and families.

Treasurer Gerbe: Also went to Anaheim, CA as a HS student who participated in DECA. Shout out to the Robotics team for their participation at Nationals. Also thank you to FFA and Auto Tech programs. Congratulations to both Tim Timoszyk and David Mellor on their well deserved retirements. Heather Dew was recently recognized as a 2024 nominee of the US Department of Education RISE "Recognized Inspirational School Employee" award. Thrun will be hosting an online webinar regarding prohibitive language that I will be attending. Encourage participation in the Climate Survey. It does help inform the district. On April 16th there was an open forum, via zoom, hosted by MASB on cybersecurity and ransomware attacks. Expressed curiosity on the district's readiness in the event of such an attack. Received some professional development through MASB regarding hiring practices.

Trustee Estep: Inquired on what the process is for the board to contact legal if there is a concern or complaint of a superintendent or board member or when a serious concern is brought to the board or if there's potential liability issues for the board as it impacts the district, the community. Also if one or more board members ask for legal input, how does that happen. The Board has autonomy to contact the legal council. Would a board member have to go through a public complaint process to address concerns from the community or other board members. There should be no issue with a board member asking questions and asking that legal has input in determining what the next steps would be. Questioning and wanting clarification on how the process works.

11. CONSENT AGENDA

MOTION made by Vice President Steben, support Secretary Miller **to authorize the Consent Agenda as printed:**

Ayes - All Present - **MOTION CARRIED 7-0**

- A. **Approval** of the Board of Education Meeting Minutes of April 9, 2024
- B. **Approval** of the Board Finance Committee Meeting Minutes of April 9, 2024
- C. **Approval of Payment** of the General Fund Accounts Payable of April 23, 2024, in the amount of \$15,435,464.50
- D. **Approval of Payment** of Bond Fund Series III Accounts Payable of April 23, 2024 in the amount of \$270.00
- E. **Approval of Payment** of 2023 Bond Fund Series I Accounts Payable of April 23, 2024 in the amount of \$997,128.30
- F. **Receive and File** Human Resources Report

CLOSING

12. **ITEMS SCHEDULED ON NEXT AGENDA**

Superintendent Recognition of: Swim & Dive Team & Washtenaw United Hockey Team
Scheduled Report: Special Education Update

13. **PUBLIC COMMENT**

STUDENTS - None

OTHER PUBLIC STAKEHOLDERS

Lindsay Anderson - Parent of 2 SAS Students - spoke regarding the development of administrative guidelines for the Transgender and Nonbinary Student Policy, and threat assessments.

Tiffanie Alexander - Parent - spoke regarding the development of administrative guidelines for the Transgender and Nonbinary Student Policy.

David Hayward - Parent - spoke regarding the district social media policy.

David Rosenfeld - Resident - spoke regarding development of administrative guidelines for the Transgender and Nonbinary Student Policy.

Amy Tesolin - Parent - spoke regarding the threat assessment presentation.

Viva Rosenfeld - Parent of Saline Grad & Resident - spoke regarding the development of administrative guidelines for the Transgender and Nonbinary Student Policy.

14. NEXT MEETING

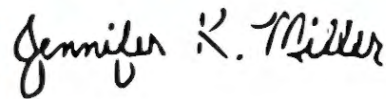
The next Board of Education Meeting will be held on May 14, 2024 at 6:30 PM.

15. ADJOURNMENT

MOTION made by Secretary Miller, support Vice President Steben **to adjourn the Regular Board of Education Meeting of April 23, 2024, at 9:42PM.**

Ayes - All Present - **MOTION CARRIED 7-0**

Respectfully submitted,



Jennifer Miller
Board Secretary

Recorded by: Betty Jahnke



Month End Board Report

Fiscal Year to Date 03/31/24

Other Code	Amended Budget	Actual	Encumbrances	% Act/Bud	Bud-Act	Prior Year Total	Prior to Current Dif.	Function * Code
Fund 11 - General Fund								
Account Type Revenue								
Function * 0000 - Revenue	75,051,010.00	45,221,354.23	.00	60	29,829,655.77	47,133,700.95	(1,912,346.72)	Function * 0000 - Revenue
Account Type Revenue Totals	\$75,051,010.00	\$45,221,354.23	\$0.00	60 %	\$29,829,655.77	\$47,133,700.95	(\$1,912,346.72)	
Account Type Expense								
Function * 1111 - Elem	13,892,738.00	8,187,333.51	12,670.25	59	5,705,404.49	8,179,609.54	7,723.97	Function * 1111 - Elem
Function * 1112 - Mid School	6,976,777.00	4,126,110.01	7,880.00	59	2,850,666.99	4,035,788.29	90,321.72	Function * 1112 - Mid School
Function * 1113 - High School	10,607,121.00	6,299,201.04	2,114.96	59	4,307,919.96	6,200,931.85	98,269.19	Function * 1113 - High School
Function * 1118 - Pre-K	87,763.00	56,714.34	.00	65	31,048.66	58,246.54	(1,532.20)	Function * 1118 - Pre-K
Function * 1119 - Summer School	35,416.00	181,045.84	.00	511	(145,629.84)	206,993.18	(25,947.34)	Function * 1119 - Summer School
Function * 1122 - Spec Ed	9,658,368.00	5,874,242.51	2,380.96	61	3,784,125.49	5,172,150.67	702,091.84	Function * 1122 - Spec Ed
Function * 1125 - Comp Ed	1,625,042.00	1,221,734.03	10,316.00	75	403,307.97	1,088,894.44	132,839.59	Function * 1125 - Comp Ed
Function * 1127 - Voc Ed	1,325,520.00	936,438.38	.00	71	389,081.62	840,014.54	96,423.84	Function * 1127 - Voc Ed
Function * 1211 - Truancy Services	155,000.00	64,423.65	84,057.43	42	90,576.35	30,497.99	33,925.66	Function * 1211 - Truancy Services
Function * 1212 - Guidance	1,104,873.00	642,122.51	.00	58	462,750.49	758,710.10	(116,587.59)	Function * 1212 - Guidance
Function * 1213 - Health Services	1,091,819.00	649,075.95	232,900.90	59	442,743.05	840,023.94	(190,947.99)	Function * 1213 - Health Services
Function * 1214 - Psychologist, School	956,992.00	600,185.65	.00	63	356,806.35	311,742.15	288,443.50	Function * 1214 - Psychologist, School
Function * 1215 - Speech	2,123,241.00	1,258,442.50	.00	59	864,798.50	1,120,820.66	137,621.84	Function * 1215 - Speech
Function * 1216 - Social Work Services	1,303,712.00	780,863.24	.00	60	522,848.76	921,519.89	(140,656.65)	Function * 1216 - Social Work Services
Function * 1218 - Teacher Consultant	2,270,853.00	1,365,293.43	.00	60	905,559.57	1,425,490.18	(60,196.75)	Function * 1218 - Teacher Consultant
Function * 1219 - Other Pupil Support Services	9,000.00	3,498.49	5,501.51	39	5,501.51	.00	3,498.49	Function * 1219 - Other Pupil Support Services
Function * 1221 - Improvement of Instruction	1,598,566.00	915,952.18	14,518.50	57	682,613.82	826,261.69	89,690.49	Function * 1221 - Improvement of Instruction
Function * 1222 - Educational Media Services	659,903.00	387,819.43	.00	59	272,083.57	364,655.53	23,163.90	Function * 1222 - Educational Media Services
Function * 1225 - Instructional Tech	596,073.00	385,198.21	.00	65	210,874.79	392,638.84	(7,440.63)	Function * 1225 - Instructional Tech
Function * 1226 - Supervision	650,503.00	404,601.70	7.06	62	245,901.30	380,392.02	24,209.68	Function * 1226 - Supervision
Function * 1231 - Board of Ed	216,716.00	172,694.45	5,500.00	80	44,021.55	124,366.65	48,327.80	Function * 1231 - Board of Ed
Function * 1232 - Exec Admin	539,533.00	376,786.03	4,788.26	70	162,746.97	369,020.55	7,765.48	Function * 1232 - Exec Admin
Function * 1241 - Principal	3,632,817.00	2,557,743.62	795.95	70	1,075,073.38	2,548,866.21	8,877.41	Function * 1241 - Principal
Function * 1249 - Other School Admin	454,955.00	12,465.77	.00	3	442,489.23	12,473.46	(7.69)	Function * 1249 - Other School Admin
Function * 1252 - Finance Office	774,044.00	549,355.87	1,742.04	71	224,688.13	477,155.23	72,200.64	Function * 1252 - Finance Office
Function * 1257 - District Office	221,423.00	148,972.46	7,102.34	67	72,450.54	143,631.91	5,340.55	Function * 1257 - District Office
Function * 1259 - Other Business Services	83,378.00	73,686.83	.00	88	9,691.17	69,447.49	4,239.34	Function * 1259 - Other Business Services
Function * 1261 - Bldg - Grounds	6,732,065.00	4,389,745.98	61,290.44	65	2,342,319.02	4,430,815.78	(41,069.80)	Function * 1261 - Bldg - Grounds
Function * 1266 - Security Services	282,797.00	106,209.18	133,674.20	38	176,587.82	165,582.53	(59,373.35)	Function * 1266 - Security Services
Function * 1271 - Transportation	2,331,408.00	1,584,431.12	138,376.13	68	746,976.88	1,309,724.07	274,707.05	Function * 1271 - Transportation
Function * 1282 - Communication Services	209,915.00	150,480.26	.00	72	59,434.74	157,040.53	(6,560.27)	Function * 1282 - Communication Services
Function * 1283 - Staff/Personnel Services	956,116.00	693,753.86	1,323.43	73	262,362.14	601,460.94	92,292.92	Function * 1283 - Staff/Personnel Services
Function * 1284 - Technology - Non Instructional	983,488.00	785,253.57	22,110.19	80	198,234.43	757,963.59	27,289.98	Function * 1284 - Technology - Non Instructional
Function * 1293 - Athletic Activities	1,529,622.00	1,094,468.25	15,859.96	72	435,153.75	1,008,025.11	86,443.14	Function * 1293 - Athletic Activities
Function * 1311 - Community Services Direction	23,332.00	.00	.00	0	23,332.00	.00	.00	Function * 1311 - Community Services Direction
Function * 1331 - Community Activities	10,571.00	21,428.25	.00	203	(10,857.25)	4,617.29	16,810.96	Function * 1331 - Community Activities
Function * 1371 - Non-Public School	30,596.00	7,948.00	.00	26	22,648.00	23,602.00	(15,654.00)	Function * 1371 - Non-Public School
Function * 1411 - Payments to Other Public Schools Within Michigan	20,000.00	20,000.00	4,709.00	100	.00	20,000.00	.00	Function * 1411 - Payments to Other Public Schools Within Michigan
Account Type Expense Totals	\$75,762,056.00	\$47,085,720.10	\$769,619.51	62 %	\$28,676,335.90	\$45,379,175.38	\$1,706,544.72	
Fund 11 - General Fund Totals	(\$711,046.00)	(\$1,864,365.87)	(\$769,619.51)	262 %	\$1,153,319.87	\$1,754,525.57	(\$3,618,891.44)	
Revenue Totals	\$75,051,010.00	\$45,221,354.23	\$0.00	60 %	\$29,829,655.77	\$47,133,700.95	(\$1,912,346.72)	
Expense Totals	\$75,762,056.00	\$47,085,720.10	\$769,619.51	62 %	\$28,676,335.90	\$45,379,175.38	\$1,706,544.72	
Grand Totals	(\$711,046.00)	(\$1,864,365.87)	(\$769,619.51)	262 %	\$1,153,319.87	\$1,754,525.57	(\$3,618,891.44)	



TOPIC: Human Capital Recommendations

The following human capital changes including resignations and new hires are being presented to the Board of Education to receive and file:

RESIGNATIONS / TERMINATIONS:

<u>NAME</u>	<u>BLDG./DEPT.</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>REASON</u>	<u>EFFECTIVE</u>
Jason Schmier	High School	Teacher	Resignation	Retirement	06.June.24
Kathryn Hollis	Harvest	Teacher	Resignation	Retirement	06.June.24
Lisa Latona	Heritage	Teacher	Resignation	Retirement	06.June.24
Sam Wiener	Middle School	Teacher	Resignation	Separation	06.June.24

NEW HIRES

<u>NAME</u>	<u>BLDG./DEPT.</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>STEP</u>	<u>EFFECTIVE</u>
Cameron Patterson	Technology	Technology Analyst	New Hire	1	25.Apr.24
Kaiden Keefe	Liberty	Paraeducator	New Hire	1	30.Apr.24
Michael Brief	High School	Custodian	New Hire	1	23.Apr.24
Monique Davis	SWWC / Huron Valley	Cosmetology Technician	New Hire	1	30.Apr.24

RECOMMENDATION: That the Saline Area Schools Board of Education consents to the personnel report recommendations as presented.